



AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

January 26, 2022 – 7:00 P.M.

Moss Landing Harbor District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87510311383?pwd=UG5mM0E2WDZxT2INS0FMV3ZHRIIUdz09>

Meeting ID: 875 1031 1383

Passcode: 651109

One tap mobile

+16699006833,,87510311383#,,,,*651109# US (San Jose)

+13462487799,,87510311383#,,,,*651109# US (Houston)

Meeting ID: 875 1031 1383

Passcode: 651109

Find your local number: <https://us02web.zoom.us/u/kznvIXafy>

A. CLOSED SESSION

A Closed Session will be held immediately prior to the public open meeting, and will begin at **6:00 p.m.** to consider the following items. The public open meeting will begin at **7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken during the Closed Session will be reported out at that time.

1. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code Section 54956.8 - Moss Landing Commercial Park District proposal concerning Outfall Line, East Harbor Pumping Pier Property and Berthing Spaces.
2. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code 54956.8 regarding the proposed lease of storage lot adjacent to the Santa Cruz Cannery Building located at 7532 Sandholdt Rd.
3. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code §54956.8 regarding: Development proposal received regarding the District new 9500'sf building in North Harbor.
4. Confer with District Counsel pursuant to Government Code Section 54956.9 (a)(d)(4)- determination on recommendation to initiate litigation
5. Confer with designated representative, Tommy Razzeca, regarding labor relations matters pursuant to Government Code Section 54957.6. The employee organization is Northern California Carpenters Regional Council.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
James Goulart - Commissioner
Liz Soto - Commissioner

Tommy Razzeca – General Manager
Mike Rodriguez – District Counsel
Shay Shaw – Administrative Assistant

C. PRESIDENT’S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. ELECTION OF OFFICERS

1. ITEM – Nominations and election of the 2022 Officers for the Board of Harbor Commissioners. The General Manager will conduct the Election of Officers.

F. 2022 COMMITTEE APPOINTMENTS

2. ITEM - The President will appoint Commissioners to various Harbor District committees:
- a. Elkhorn Slough Advisory Committee
 - b. Liveaboard Committee
 - c. Harbor Improvement Committee
 - d. Real Property Committee I
 - e. Real Property Committee II
 - f. Special Districts/LAFCO
 - g. Personnel Committee
 - h. Finance Committee
 - i. Ad Hoc Budget Committee

G. CONSENT CALENDAR

3. Approval of December 15, 2021 Special Meeting Minutes

H. FINANCIAL REPORT

4. Financial report month ending December 31, 2021

I. MANAGER’S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

- 5. Projects Status/Update
- 6. Summary of Permits Issued

7. Meeting Announcements
8. Assigned Liveboard Report
9. Slip Income Report
10. Incident Report

J. COMMITTEE REPORTS

11. Finance Committee – Ferrante/Leonardini
12. Elkhorn Slough Advisory Committee – Leonardini
13. Special Districts – Jeffries/Ferrante
14. Liveboard Committee – Goulart/Soto
15. Harbor Improvement Committee – Goulart/Soto
16. Real Property Committee I – Jeffries/Leonardini
17. Real Property Committee II – Ferrante/Goulart
18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

K. NEW BUSINESS

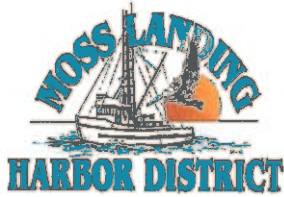
19. ITEM – CONSIDER APPROVAL OF RESOLUTION NO. 22-01 AUTHORIZING THE USE OF REMOTE TELECONFERENCED MEETINGS OF THE BOARD OF HARBOR COMMISSIONERS PURSUANT TO ASSEMBLY BILL 361
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

L. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

M. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled for February 23, 2022 at 7:00 PM at the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA. Individuals requiring special accommodations should contact Administrative Assistant, Shay Shaw at Shaw@mosslandingharbor.dst.ca.us or at 831.633.2461 no less than 72 hours prior to the meeting or if a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and/or by contacting the District at 831.633.5417 or Razzeca@mosslandingharbor.dst.ca.us or on the District's website at www.mosslandingharbor.dst.ca.us. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
James Goulart
Liz Soto

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

ITEM 1. – Nominations and election of the 2022 Officers for the Board of Harbor Commissioners. The General Manager will conduct the Election of Officers.

2021 Current Officers

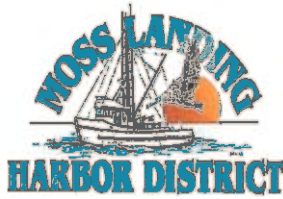
Directors:

1. Russ Jeffries – President
2. Tony Leonardini – Vice President
3. Vince Ferrante – Asst. Vice President
4. James R. Goulart – Treasurer
5. Liz Soto – Secretary

Election of Officers 2022

Directors:

1. President –
2. Vice President –
3. Asst. Vice President –
4. Treasurer –
5. Secretary –



BOARD OF COMMISSIONERS
Russell Jeffries
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James Goulart
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GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM 2. – The President will appoint Commissioners to various Harbor District committees:

Moss Landing Harbor District 2021 Committee Appointments

1. Elkhorn Slough Advisory Committee – Leonardini
2. Liveaboard Committee – Goulart/Soto
3. Harbor Improvement Committee – Goulart/Soto
4. Real Property Committee I – Jeffries/Leonardini
5. Real Property Committee II – Ferrante/Goulart
6. Special Districts/LAFCO – Jeffries/Ferrante
7. Personnel Committee – Jeffries/Ferrante
8. Finance Committee – Ferrante/Leonardini
9. Ad Hoc Budget Committee – Goulart/Soto

Moss Landing Harbor District 2022 Committee Appointments

1. Elkhorn Slough Advisory Committee –
2. Liveaboard Committee –
3. Harbor Improvement Committee –
4. Real Property Committee I –
5. Real Property Committee II –
6. Special Districts/LAFCO –
7. Personnel Committee –
8. Finance Committee –
9. Ad Hoc Budget Committee –



MINUTES
SPECIAL MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

December 15, 2021

Moss Landing Harbor District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81857517123>

Meeting ID: 818 5751 7123

One tap mobile

+16699006833,,81857517123# US (San Jose)

+13462487799,,81857517123# US (Houston)

Meeting ID: 818 5751 7123

Find your local number: <https://us02web.zoom.us/u/kdCMPrMnpp>

A. CLOSED SESSION

A closed session was held immediately prior to the public open meeting to consider the following items:

1. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code Section 54956.8 - Moss Landing Commercial Park District proposal concerning Outfall Line, East Harbor Pumping Pier Property and Berthing Spaces.
2. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code Section 54956.8 – North Harbor 9500' Building located at 24000 Highway 1.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

The open session was called to order at 7:18pm, after the Pledge of Allegiance Roll was called:

Commissioners Present:

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
James Goulart – Commissioner
Liz Soto - Commissioner

Staff Present:

Tommy Razzeca – General Manager
Mike Rodriguez – District Counsel
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President announced that the Board met in Closed Session and no decisions were made; direction was given to the General Manager and District Counsel and he wished everyone a Merry Christmas and Happy New Year!

D. PUBLIC COMMENTS

None.

E. CONSENT CALENDAR

1. Approval of the October 24, 2021 Regular Meeting Minutes. A motion was made by Commissioner Ferrante, seconded by Commissioner Soto, to approve the October, 2021 Regular Meeting Minutes. The motion passed unanimously on a roll-call vote.

F. SPECIAL PRESENTATIONS

2. Ryan Jolly, CPA presented the District's Audited Financial Statement for the fiscal year ending June 30, 2021 with a brief summary. Mr. Jolly stated that no deficiencies or material weaknesses were found during the audit and that the Districts books and records were found to be in accordance with generally accepted accounting principles.

G. FINANCIAL REPORT

3. Financial report month ending October 31, 2021. GM Razzeca gave the report. A motion was made by Commissioner Ferrante, seconded by Commissioner Leonardini to accept the financial report. The motion passed unanimously on a roll-call vote.

H. MANAGERS' REPORTS

The General Manager & Assistant General Manager will make oral or written reports. The Board may take action as deemed necessary. The Managers may present additional reports but the Board may not take action on any item not on this Agenda.

4. Projects Status/Update – written report/no questions
5. Summary of Permits Issued– written report/no questions
6. Meeting Announcements– written report/no questions
7. Liveboard Report– written report/no questions
8. Slip Income Report– written report/no questions
9. Incident Report– written report/no questions

I. COMMITTEE REPORTS

10. Finance Committee – Ferrante/Leonardini – nothing to report
11. Elkhorn Slough Advisory Committee – Leonardini– nothing to report
12. Special Districts – Jeffries/Ferrante – nothing to report
13. Budget Committee – Goulart/Soto– nothing to report
14. Liveboard Committee – Goulart/Soto– nothing to report
15. Harbor Improvement Committee – Goulart/Soto – Commissioner Goulart gave the report that the GM, Commissioner Soto, and he toured the Harbor and looked at the facilities and said that staff is doing a great job maintaining the Harbor District. Commissioner Goulart and Commissioner Soto made their recommendations to the GM of things that they would like to see updated or improved.
16. Real Property Committee I – Jeffries/Leonardini– nothing to report
17. Real Property Committee II – Ferrante/Goulart– nothing to report
18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

J. NEW BUSINESS

19. ITEM – Consider adopting Resolution 21-05
 - a. Staff report – GM Razzeca gave the report
 - b. Public Comment – None
 - c. Board discussion – None
 - d. Board action – A motion was made by Commissioner Ferrante, Seconded by Commissioner Soto to adopt Resolution 21-05 approving credit card processing to deposit into the Districts new 1st Capital Bank accounts. The motion passed unanimously on a roll-call vote.
20. ITEM – Consider Payment Approval of Monterey Bay Diving Invoice
 - a. Staff report – GM Razzeca gave the report

b. Public Comment – None

c. Board discussion – Commissioner Ferrante asked if the vessel in question was a wooden boat. GM Razzeca replied it was an older abandoned concrete hull sailboat. Commissioner Ferrante asked a question related to the delay in the vessel being refloated from the time it was found sunk to which GM Razzeca replied that the Divers were tied up on another project but moved to Moss Landing Harbor immediately after its completion.

d. Board action – A motion was made by Commissioner Leonardini, seconded by Commissioner Soto to approve payment for the Monterey Bay Diving Invoice. The motion passed unanimously on a roll-call vote.

K. COMMISSIONERS COMMENTS AND CONCERNS

None.

L. ADJOURNMENT

The meeting adjourned at pm 3:21pm

Respectfully submitted,

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>	<u>Dec 31, 20</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1022 · 1st Capital Trust Account	250,055		250,055	100%
1001 · 1st Capital Operating Account	89,146		89,146	100%
1002 · Petty Cash	500	500		
1009 · Union - Operating	2,761,758	3,006,538	-244,780	-8%
1015 · 1st Capital Bank	1,558,906	1,555,792	3,114	0%
1018 · Union Bank- Trust Account	2,807,900	1,265,708	1,542,192	122%
1020 · Umpqua - Restricted	1,017,085	1,016,782	303	
Total Checking/Savings	<u>8,485,350</u>	<u>6,845,320</u>	<u>1,640,030</u>	<u>24%</u>
Accounts Receivable				
11290 · Leases				
BioMineral Lease		4,548	-4,548	-100%
1282 · NNN Receivable	94,892	68,975	25,917	38%
1284 · Local Bounty	2,985		2,985	100%
1293 · Lunds	24,273		24,273	100%
Total 11290 · Leases	<u>122,150</u>	<u>73,523</u>	<u>48,627</u>	<u>66%</u>
1200 · Marina Receivables	142,921	152,803	-9,882	-6%
1201 · Marina - Allow for Bad Debt	-37,151	-40,451	3,300	8%
Total Accounts Receivable	<u>227,920</u>	<u>185,875</u>	<u>42,045</u>	<u>23%</u>
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	96,515	61,340	35,175	57%
Total 1271 · Prepaid Expenses	<u>96,515</u>	<u>61,340</u>	<u>35,175</u>	<u>57%</u>
Total Other Current Assets	<u>96,515</u>	<u>61,340</u>	<u>35,175</u>	<u>57%</u>
Total Current Assets	<u>8,809,785</u>	<u>7,092,535</u>	<u>1,717,250</u>	<u>24%</u>
Fixed Assets				
1650 · Construction in Progress	4,880,495	4,879,061	1,434	
1670 · Equipment	481,946	466,635	15,311	3%
1700 · Improvements				
1710 · NH Buildings & Improvements	6,893,102	6,880,629	12,473	0%
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,172,908	8,167,215	5,693	0%
1740 · SH Floating Docks	9,583,746	9,583,746		
Total 1700 · Improvements	<u>25,806,649</u>	<u>25,788,483</u>	<u>18,166</u>	<u>0%</u>

Moss Landing Harbor District
Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>	<u>Dec 31, 20</u>	<u>\$ Change</u>	<u>% Change</u>
1800 · Less - Depreciation				
1805 · Equipment	-447,148	-432,141	-15,007	-3%
1810 · NH Buildings & Improvements	-3,770,741	-3,545,271	-225,470	-6%
1820 · NH Floating Docks	-530,693	-530,693	0	
1825 · NH Offsite Improvements	-521,976	-503,186	-18,790	-4%
1830 · SH Buildings & Improvements	-6,372,865	-6,258,435	-114,430	-2%
1840 · SH Floating Docks	-6,985,901	-6,602,540	-383,361	-6%
Total 1800 · Less - Depreciation	<u>-18,629,324</u>	<u>-17,872,266</u>	<u>-757,058</u>	<u>-4%</u>
1900 · Land	1,642,860	1,642,860		
Total Fixed Assets	<u>14,182,626</u>	<u>14,904,773</u>	<u>-722,147</u>	<u>-5%</u>
Other Assets				
1320 · Workers Comp Deposit	200	200		
1530 · Principal Financial CS	7,389	7,389		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>23,000,000</u></u>	<u><u>22,004,897</u></u>	<u><u>995,103</u></u>	<u><u>5%</u></u>

Moss Landing Harbor District
Balance Sheet
As of December 31, 2021

	<u>Dec 31, 21</u>	<u>Dec 31, 20</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	-30,938	11,833	-42,771	-361%
Total Accounts Payable	-30,938	11,833	-42,771	-361%
Other Current Liabilities				
2020 · Accrued Salaries Payable	14,988	15,386	-398	-3%
2021 · Accrued Vacation	39,621	22,412	17,209	77%
2023 · Accrued Payroll Taxes	1,148	1,148		
2030 · Customer Deposits	354,666	337,134	17,532	5%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	27,334	31,689	-4,355	-14%
Total 2051 · Note Interest Payable	27,334	31,689	-4,355	-14%
2080 · Prepaid Berth Fees	205,434	169,088	36,346	21%
2011 · Lusamerica Reimb. Acct.	15,000		15,000	100%
2082 · MLCP Cost Reimb. Deposit	73,761	79,447	-5,686	-7%
2086 · Prepaid Leases				
20861 · Vistra	16,408	17,209	-801	-5%
20862 · MBARI	9,667	9,416	251	3%
Total 2086 · Prepaid Leases	26,075	26,625	-550	-2%
2087 · Lease Deposits	19,501	19,501		
Total Other Current Liabilities	777,528	702,430	75,098	11%
Total Current Liabilities	746,590	714,263	32,327	5%
Long Term Liabilities				
2605 · Umpqua Loan	2,163,830	2,508,701	-344,871	-14%
Total Long Term Liabilities	2,163,830	2,508,701	-344,871	-14%
Total Liabilities	2,910,420	3,222,964	-312,544	-10%
Equity				
3020 · Retained Net Assets	6,456,231	6,456,231		
3050 · Prior Year Earnings	13,142,922	11,796,804	1,346,118	11%
Net Income	490,427	528,898	-38,471	-7%
Total Equity	20,089,580	18,781,933	1,307,647	7%
TOTAL LIABILITIES & EQUITY	23,000,000	22,004,897	995,103	5%

Moss Landing Harbor District
Statement of Cash Flows
July through December 2021

	Jul - Dec 21
OPERATING ACTIVITIES	
Net Income	490,427
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	18,891
11290 · Leases:1293 · Lunds	-24,273
1200 · Marina Receivables	-21,965
1201 · Marina - Allow for Bad Debt	12,750
11290 · Leases:1282 · NNN Receivable	-21,000
11290 · Leases:1284 · Local Bounty	-2,985
1271 · Prepaid Expenses:1270 · Insurance	-96,515
1800 · Less - Depreciation:1805 · Equipment	10,201
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	157,523
1800 · Less - Depreciation:1820 · NH Floating Docks	6,018
1800 · Less - Depreciation:1825 · NH Offsite Improvements	14,691
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	104,389
1800 · Less - Depreciation:1840 · SH Floating Docks	207,200
2010 · Accounts Payable	168,078
2020 · Accrued Salaries Payable	-10
2030 · Customer Deposits	6,311
2080 · Prepaid Berth Fees	-18,169
2086 · Prepaid Leases	-7,551
2086 · Prepaid Leases:20861 · Vistra	-36,740
2086 · Prepaid Leases:20862 · MBARI	-14,950
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-2,457
Net cash provided by Operating Activities	949,864
FINANCING ACTIVITIES	
2605 · Umpqua Loan	-344,871
Net cash provided by Financing Activities	-344,871
Net cash increase for period	604,993
Cash at beginning of period	7,880,357
Cash at end of period	8,485,350

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through December 2021

Ordinary Income/Expense	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	894,791	905,753	(10,962)	99%
4112 · Qtrly/Annual Discount	(1,715)	(1,450)	(265)	118%
4113 · Commercial Vessel Dscnt	(6,129)	(6,000)	(129)	102%
4114 · Away (1 mnth) Dscnt	(142)	(300)	158	47%
4115 · Temporary Berthing	137,976	142,405	(4,429)	97%
4120 · Liveaboard Fees	68,430	66,500	1,930	103%
4130 · Transient Berthing	3,741	18,650	(14,909)	20%
4220 · Wait List	4,125	3,250	875	127%
4260 · Towing - Intra Harbor		300	(300)	
4270 · Pumpouts	200	400	(200)	50%
4280 · Late Fees	15,826	17,500	(1,674)	90%
4282 · Recovered Lien Costs		1,000	(1,000)	
Total 4100 · Berthing Income	<u>1,117,103</u>	<u>1,148,008</u>	<u>(30,905)</u>	<u>97%</u>
4200 · Other Income - Operations				
4225 · Merchandise		120	(120)	
4230 · SH Parking	71,780	60,255	11,525	119%
4285 · Dog Fee	595	300	295	198%
4290 · Misc	356	1,000	(644)	36%
Total 4200 · Other Income - Operations	<u>72,731</u>	<u>61,675</u>	<u>11,056</u>	<u>118%</u>
Total 4000 · MARINA REVENUES	<u>1,189,834</u>	<u>1,209,683</u>	<u>(19,849)</u>	<u>98%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2021

Expense	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	3,100	3,250	(150)	95%
5210 · Dues & Subscriptions	3,642	5,707	(2,065)	64%
5220 · Office Supplies				
5223 · Administration	3,024	4,345	(1,321)	70%
5225 · Operations	4,767	6,709	(1,942)	71%
Total 5220 · Office Supplies	<u>7,791</u>	<u>11,054</u>	<u>(3,263)</u>	<u>70%</u>
5230 · Postage & Equip Lease				
5232 · Meter Lease	302	345	(43)	88%
5235 · Postage	801	558	243	144%
Total 5230 · Postage & Equip Lease	<u>1,103</u>	<u>903</u>	<u>200</u>	<u>122%</u>
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,263	1,470	793	154%
Total 5240 · Copier Lease & Supplies	<u>2,263</u>	<u>1,470</u>	<u>793</u>	<u>154%</u>
5250 · Telephone & Communications				
5253 · Administration	7,227	6,513	714	111%
5255 · Operations	395	242	153	163%
Total 5250 · Telephone & Communications	<u>7,622</u>	<u>6,755</u>	<u>867</u>	<u>113%</u>
5260 · Professional Services				
5262 · Accounting	19,684	26,000	(6,316)	76%
5263 · Audit fees	17,000	18,000	(1,000)	94%
5265 · Legal	18,120	50,000	(31,880)	36%
5268 · Computer Consulting	298	936	(638)	32%
5269 · Payroll Processing	1,792	1,809	(17)	99%
Total 5260 · Professional Services	<u>56,894</u>	<u>96,745</u>	<u>(39,851)</u>	<u>59%</u>
5270 · Licenses & Permits	20			
5290 · Credit Card Fees	2,602	5,648	(3,046)	46%
5921 · Internet Billing Service	821	719	102	114%
Total 5200 · General & Administrative	<u>85,858</u>	<u>132,251</u>	<u>(46,393)</u>	<u>65%</u>
5300 · Personnel				
5310 · Salaries				
5313 · Administration	121,134	136,057	(14,923)	89%
5315 · Operations	77,400	102,455	(25,055)	76%
5318 · Maintenance	64,684	77,407	(12,723)	84%
Total 5310 · Salaries	<u>263,218</u>	<u>315,919</u>	<u>(52,701)</u>	<u>83%</u>
5330 · Payroll Taxes				
5333 · Administration	9,261	10,409	(1,148)	89%
5335 · Operations	5,921	7,838	(1,917)	76%
5338 · Maintenance	4,951	5,921	(970)	84%
Total 5330 · Payroll Taxes	<u>20,133</u>	<u>24,168</u>	<u>(4,035)</u>	<u>83%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
5340 · Employee Benefits				
5342 · Vehicle Allowance				
5343 · Administration	27,361	22,346	5,015	122%
5345 · Operations	487		487	
5348 · Maintenance	30,569	29,611	958	103%
Total 5340 · Employee Benefits	58,417	51,957	6,460	112%
5350 · Workers Compensation				
5353 · Administration	1,800	532	1,268	338%
5355 · Operations	2,961	6,103	(3,142)	49%
5358 · Maintenance	3,019	3,314	(295)	91%
Total 5350 · Workers Compensation	7,780	9,949	(2,169)	78%
5360 · Education & Training				
5363 · Administration	3,224	1,000	2,224	322%
5365 · Operations	129	1,000	(871)	13%
Total 5360 · Education & Training	3,353	2,000	1,353	168%
Total 5300 · Personnel	352,901	403,993	(51,092)	87%
5400 · Insurance				
5410 · Liability Insurance	82,966	82,900	66	100%
Total 5400 · Insurance	82,966	82,900	66	100%
5500 · Utilities				
5510 · Garbage	56,649	57,500	(851)	99%
5520 · Gas and Electric	142,909	150,000	(7,091)	95%
5530 · Water	21,313	20,000	1,313	107%
5540 · Sewer	23,740	21,500	2,240	110%
Total 5500 · Utilities	244,611	249,000	(4,389)	98%
5600 · Operating Supplies				
5610 · Vehicles	3,801	7,540	(3,739)	50%
5620 · Vessels	476	800	(324)	60%
5625 · Operations	7,454	9,760	(2,306)	76%
Total 5600 · Operating Supplies	11,731	18,100	(6,369)	65%
5700 · Depreciation	250,011	250,000	11	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	293	478	(185)	61%
5830 · Equip Rental	1,815	2,851	(1,036)	64%
5850 · Repair Materials	10,948	34,171	(23,223)	32%
5860 · Outside Service Contracts	28,008	37,500	(9,492)	75%
5870 · Derelict Disposal	33,758	25,000	8,758	135%
Total 5800 · Repairs & Maintenance	74,822	100,000	(25,178)	75%
5900 · Financial Expenses				
5920 · Bank Service Charges	3,888	2,500	1,388	156%
5990 · Bad Debt	12,750	12,500	250	102%
Total 5900 · Financial Expenses	16,638	15,000	1,638	111%
Total · MARINA EXPENSES	1,119,538	1,251,244	(131,706)	89%
Net Ordinary Income - Marina Operations	70,296	(41,561)	111,857	-169%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Vistra	36,740	36,740	-	100%
4053 · MBARI	14,950	15,066	(116)	99%
Total 4050 · Trust Lands Lease Revenue	<u>51,690</u>	<u>51,806</u>	<u>(116)</u>	<u>100%</u>
4500 · Leases				
4501 · K-Pier Lease	13,961	6,774	7,187	206%
4502 · Cannery Building				
4517 · Suite 2	18,032	17,556	476	103%
4504 · Suite 3	48,545	48,546	(1)	100%
4511 · Suite 1 & 10	9,902	9,900	2	100%
4515 · Suite 4	46,948	46,950	(2)	100%
4518 · Suite 5	13,725	13,722	3	100%
4510 · Suite 6	7,160	7,158	2	100%
4512 · Suite 7	7,507	7,506	1	100%
4503 · Suite 8	4,917	4,776	141	103%
4520 · Suite 9	4,000	4,494	(494)	89%
4523 · Canery NNN	20,256	20,000	256	101%
Total 4502 · Cannery Building	<u>180,992</u>	<u>180,608</u>	<u>384</u>	<u>100%</u>
4530 · RV Lot	17,646	18,090	(444)	98%
4540 · Martin & Mason				
4560 · North Harbor				
4562 · Sea Harvest	18,509	18,602	(93)	100%
4568 · Monterey Bay Kayaks	30,117	22,500	7,617	134%
Total 4560 · North Harbor	<u>48,626</u>	<u>41,102</u>	<u>7,524</u>	<u>118%</u>
Total 4500 · Leases	<u>261,225</u>	<u>246,574</u>	<u>14,651</u>	<u>106%</u>
4600 · District Property Taxes	203,898	150,000	53,898	136%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	177,398	177,500	(102)	100%
4126 · Passenger Vessel Fees		15,000	(15,000)	
4710 · Vending Activities				
4711 · Washer/Dryer	5,473	4,080	1,393	134%
4712 · Soda	115	170	(55)	68%
Total 4710 · Vending Activities	<u>5,588</u>	<u>4,250</u>	<u>1,338</u>	<u>131%</u>
4720 · Dry Storage	30,546	31,500	(954)	97%
4725 · North Harbor Use Fee	97,772	54,250	43,522	180%
4727 · Key Sales	2,701	2,470	231	109%
4730 · NH Washdown	480	950	(470)	51%
4735 · Camp/RV	1,566	1,250	316	125%
4740 · Equipment Rental	271	75	196	361%
4745 · Citatlons & Fines	1,873		1,873	
4751 · Permits	4,498	2,250	2,248	200%
4765 · Faxes, Copies & Postage		30	(30)	
Total 4700 · Other Revenues & Concessions	<u>322,693</u>	<u>289,525</u>	<u>33,168</u>	<u>111%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
4800 · Interest				
4841 · Union Bank Interest	167	150	17	111%
4843 · First Capital Bank	1,626	1,550	76	105%
4846 · Umpqua Interest	51	275	(224)	19%
Total 4800 · Interest	1,844	1,975	(131)	93%
Total 4400 · LEASE AND OTHER INCOME	841,350	739,880	101,470	114%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua NP Interest	33,293	33,293		100%
Total 7100 · Interest Expense	33,293	33,293		100%
7200 · Other Financial Expenses				
7221 · CSDA Dues				
7230 · LAFO Administrative Charges	5,393	7,000	(1,607)	77%
Total 7200 · Other Financial Expenses	5,393	7,000	(1,607)	77%
5700 · Depreciation	250,011	250,000	11	100%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	7,625	11,000	(3,375)	69%
7321 · Employer Payroll Taxes	583	900	(317)	65%
7330 · Incurred Expenses	1,326	600	726	221%
Total 7300 · Commissioner Expenses	9,534	12,500	(2,966)	76%
Total 7000 · LEASE AND OTHER EXPENSES	298,231	302,793	(4,562)	98%
Net Ordinary Income - Lease & Other Operations	543,119	437,087	106,032	124%
Net Ordinary Income - Combined Operations	613,415	395,526	217,889	155%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements		(100,000)	100,000	
8201 · Reimbursable expenses	(80)	100,000	(100,080)	-0%
Total 8001 · Cost Reimbursements	(80)		(80)	100%
Total Other Income	(80)		(80)	100%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging		250,000	(250,000)	
9051 · Sewer Lift Station		50,000	(50,000)	
9053 · Dock Maintenance		100,000	(100,000)	
9054 · Sea Lion Deterrent Fencing	1,014	25,000	(23,986)	4%
9060 · NH Berthers Parking/Paving		100,000	(100,000)	
9125 · North Harbor Parking Lot LTG		40,000	(40,000)	
9150 · Cannery		375,000	(375,000)	
9250 · Security Camera	19,507	30,000	(10,493)	65%
9307 · Piling Replacement Proj.		100,000	(100,000)	
9309 · New NH Building		1,000,000	(1,000,000)	
9310 · NH Hotel	1,217	75,000	(73,783)	2%
9470 · NH Visitor Dock		400,000	(400,000)	

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through December 2021

	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
9565 · Miscellaneous Capital Projects	101,170	50,000	51,170	202%
9750 · Office Computers		25,000	(25,000)	
9800 · Dock Replacement		200,000	(200,000)	
Total 9000 · CAPITAL PROJECT EXPENSES	<u>122,908</u>	<u>2,820,000</u>	<u>(2,697,092)</u>	<u>4%</u>
Total Other Expense	<u>122,908</u>	<u>2,820,000</u>	<u>(2,697,092)</u>	<u>4%</u>
Net Other Income	<u>(122,988)</u>	<u>(2,820,000)</u>	<u>2,697,012</u>	<u>4%</u>
Net Income	<u><u>490,427</u></u>	<u><u>(2,424,474)</u></u>	<u><u>2,914,901</u></u>	<u><u>-20%</u></u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2021

	Jul - Dec 21	Jul - Dec 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	894,791	859,863	34,928	4%
4112 · Qtrly/Annual Discount	(1,715)	(1,895)	180	9%
4113 · Commercial Vessel Dscnt	(6,129)	(6,381)	252	4%
4114 · Away (1 mnth) Dscnt	(142)	(338)	196	58%
4115 · Temporary Berthing	137,976	146,061	(8,085)	-6%
4120 · Liveaboard Fees	68,430	62,800	5,630	9%
4130 · Transient Berthing	3,741	15,977	(12,236)	-77%
4220 · Wait List	4,125	3,450	675	20%
4260 · Towing - Intra Harbor		450	(450)	-100%
4270 · Pumpouts	200	600	(400)	-67%
4280 · Late Fees	15,826	16,590	(764)	-5%
Total 4100 · Berthing Income	1,117,103	1,097,177	19,926	2%
4200 · Other Income - Operations				
4225 · Merchandise		42	(42)	-100%
4230 · SH Parking	71,780	40,307	31,473	78%
4285 · Dog Fee	595	575	20	3%
4290 · Misc	356	1,757	(1,401)	-80%
Total 4200 · Other Income - Operations	72,731	42,681	30,050	70%
Total 4000 · MARINA REVENUES	1,189,834	1,139,858	49,976	4%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2021

Expense	Jul - Dec 21	Jul - Dec 20	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	3,100	2,519	581	23%
5210 · Dues & Subscriptions	3,642	17,553	(13,911)	-79%
5220 · Office Supplies				
5223 · Administration	3,024	5,669	(2,645)	-47%
5225 · Operations	4,767	6,352	(1,585)	-25%
Total 5220 · Office Supplies	<u>7,791</u>	<u>12,021</u>	<u>(4,230)</u>	<u>-35%</u>
5230 · Postage & Equip Lease				
5232 · Meter Lease	302	334	(32)	-10%
5235 · Postage	801	679	122	18%
Total 5230 · Postage & Equip Lease	<u>1,103</u>	<u>1,013</u>	<u>90</u>	<u>9%</u>
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,263	2,078	185	9%
Total 5240 · Copier Lease & Supplies	<u>2,263</u>	<u>2,078</u>	<u>185</u>	<u>9%</u>
5250 · Telephone & Communications				
5253 · Administration	7,227	8,083	(856)	-11%
5255 · Operations	395	341	54	16%
Total 5250 · Telephone & Communications	<u>7,622</u>	<u>8,424</u>	<u>(802)</u>	<u>-10%</u>
5260 · Professional Services				
5262 · Accounting	19,684	19,517	167	1%
5263 · Audit fees	17,000	16,500	500	3%
5265 · Legal	18,120	18,149	(29)	-0%
5268 · Computer Consulting	298	1,020	(722)	-71%
5269 · Payroll Processing	1,792	1,840	(48)	-3%
Total 5260 · Professional Services	<u>56,894</u>	<u>57,026</u>	<u>(132)</u>	<u>-0%</u>
5270 · Licenses & Permits	20		20	100%
5290 · Credit Card Fees	2,602	10,274	(7,672)	-75%
5921 · Internet Billing Service	821	821		
Total 5200 · General & Administrative	<u>85,858</u>	<u>111,729</u>	<u>(25,871)</u>	<u>-23%</u>
5300 · Personnel				
5310 · Salaries				
5313 · Administration	121,134	76,239	44,895	59%
5315 · Operations	77,400	95,632	(18,232)	-19%
5318 · Maintenance	64,684	81,384	(16,700)	-21%
Total 5310 · Salaries	<u>263,218</u>	<u>253,255</u>	<u>9,963</u>	<u>4%</u>
5330 · Payroll Taxes				
5333 · Administration	9,261	4,910	4,351	89%
5335 · Operations	5,921	6,873	(952)	-14%
5338 · Maintenance	4,951	5,478	(527)	-10%
Total 5330 · Payroll Taxes	<u>20,133</u>	<u>17,261</u>	<u>2,872</u>	<u>17%</u>
5340 · Employee Benefits				
5343 · Administration	27,361	23,338	4,023	17%
5345 · Operations	487	1,237	(750)	-61%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2021

	<u>Jul - Dec 21</u>	<u>Jul - Dec 20</u>	<u>\$ Change</u>	<u>% Change</u>
5348 · Maintenance	30,569	26,909	3,660	14%
Total 5340 · Employee Benefits	58,417	51,484	6,933	13%
5350 · Workers Compensation				
5353 · Administration	1,800	1,800		
5355 · Operations	2,961	3,522	(561)	-16%
5358 · Maintenance	3,019	4,002	(983)	-25%
Total 5350 · Workers Compensation	7,780	9,324	(1,544)	-17%
5360 · Education & Training				
5363 · Administration	3,224	1,164	2,060	177%
5365 · Operations	129	1,357	(1,228)	-90%
5368 · Maintenance		1,100	(1,100)	-100%
Total 5360 · Education & Training	3,353	3,621	(268)	-7%
Total 5300 · Personnel	352,901	334,945	17,956	5%
5400 · Insurance				
5410 · Liability Insurance	82,966	73,866	9,100	12%
Total 5400 · Insurance	82,966	73,866	9,100	12%
5500 · Utilities				
5510 · Garbage	56,649	57,218	(569)	-1%
5520 · Gas and Electric	142,909	128,296	14,613	11%
5530 · Water	21,313	18,881	2,432	13%
5540 · Sewer	23,740	21,369	2,371	11%
Total 5500 · Utilities	244,611	225,764	18,847	8%
5600 · Operating Supplies				
5610 · Vehicles	3,801	4,767	(966)	-20%
5620 · Vessels	476		476	100%
5625 · Operations	7,454	11,304	(3,850)	-34%
Total 5600 · Operating Supplies	11,731	16,071	(4,340)	-27%
5700 · Depreciation	250,011	250,011		
5800 · Repairs & Maintenance				
5810 · Vehicles	293	108	185	171%
5830 · Equip Rental	1,815	1,498	317	21%
5850 · Repair Materials	10,948	24,309	(13,361)	-55%
5860 · Outside Service Contracts	28,008	34,830	(6,822)	-20%
5870 · Derelict Disposal	33,758	25,100	8,658	34%
Total 5800 · Repairs & Maintenance	74,822	85,845	(11,023)	-13%
5900 · Financial Expenses				
5920 · Bank Service Charges	3,888	5,414	(1,526)	-28%
5990 · Bad Debt	12,750	12,750		
Total 5900 · Financial Expenses	16,638	18,164	(1,526)	-8%
Total 7000 · MARINA EXPENSES	1,119,538	1,116,395	3,143	0%
Net Ordinary Income - Marina Operations	70,296	23,463	46,833	200%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2021

	Jul - Dec 21	Jul - Dec 20	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Vistra	36,740	34,896	1,844	5%
4053 · MBARI	14,950	14,718	232	2%
Total 4050 · Trust Lands Lease Revenue	51,690	49,614	2,076	4%
4500 · Leases				
4501 · K-Pier Lease	13,961	7,056	6,905	98%
4502 · Cannery Building				
4517 · Suite 2	18,032	17,211	821	5%
4504 · Suite 3	48,545	46,882	1,663	4%
4511 · Suite 1 & 10	9,902	9,655	247	3%
4515 · Suite 4	46,948	46,028	920	2%
4518 · Suite 5	13,725	13,247	478	4%
4510 · Suite 6	7,160	13,643	(6,483)	-48%
4512 · Suite 7	7,507	8,579	(1,072)	-12%
4503 · Suite 8	4,917	4,774	143	3%
4520 · Suite 9	4,000	3,560	440	12%
4523 · Canary NNN	20,256	18,714	1,542	8%
Total 4502 · Cannery Building	180,992	182,293	(1,301)	-1%
4530 · RV Lot	17,646	17,645	1	
4560 · North Harbor				
4562 · Sea Harvest	18,509	18,146	363	2%
4568 · Monterey Bay Kayaks	30,117	45,169	(15,052)	-33%
Total 4560 · North Harbor	48,626	63,315	(14,689)	-23%
Total 4500 · Leases	261,225	270,309	(9,084)	-3%
4600 · District Property Taxes	203,898	191,960	11,938	6%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	177,398	170,288	7,110	4%
4710 · Vending Activities				
4711 · Washer/Dryer	5,473	3,235	2,238	69%
4712 · Soda	115	138	(23)	-17%
Total 4710 · Vending Activities	5,588	3,373	2,215	66%
4720 · Dry Storage	30,546	30,156	390	1%
4725 · North Harbor Use Fee	97,772	84,749	13,023	15%
4727 · Key Sales	2,701	4,020	(1,319)	-33%
4730 · NH Washdown	480	263	217	83%
4735 · Camp/RV	1,566		1,566	100%
4740 · Equipment Rental	271	100	171	171%
4745 · Citations & Fines	1,873		1,873	100%
4751 · Permits	4,498	2,806	1,692	60%
4765 · Faxes, Copies & Postage		14	(14)	-100%
4770 · Surplus Auction/Sales		258	(258)	-100%
Total 4700 · Other Revenues & Concessions	322,693	296,027	26,666	9%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2021

	Jul - Dec 21	Jul - Dec 20	\$ Change	% Change
4800 · Interest				
4841 · Union Bank Interest	167	128	39	30%
4843 · First Capital Bank	1,626	1,568	58	4%
4846 · Umpqua Interest	51	256	(205)	-80%
Total 4800 · Interest	1,844	1,952	(108)	-6%
Total 4400 · LEASE AND OTHER INCOME	841,350	809,862	31,488	4%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua NP Interest	33,293	38,598	(5,305)	-14%
Total 7100 · Interest Expense	33,293	38,598	(5,305)	-14%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,393	5,425	(32)	-1%
Total 7200 · Other Financial Expenses	5,393	5,425	(32)	-1%
5700 · Depreciation	250,011	250,011		
7300 · Commissioner Expenses				
7320 · Monthly Stipend	7,625	7,125	500	7%
7321 · Employer Payroll Taxes	583	459	124	27%
7330 · Incurred Expenses	1,326	161	1,165	724%
Total 7300 · Commissioner Expenses	9,534	7,745	1,789	23%
Total 7000 · LEASE AND OTHER EXPENSES	298,231	301,779	(3,548)	-1%
Net Ordinary Income - Lease & Other Operations	543,119	508,083	35,036	7%
Net Ordinary Income - Combined Operations	613,415	531,546	81,869	15%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8201 · Reimbursable expenses	(80)	(696)	616	89%
Total 8001 · Cost Reimbursements	(80)	(696)	616	89%
Total Other Income	(80)	(696)	616	89%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9053 · Dock Maintenance				
9054 · Sea Lion Deterrent Fencing	1,014	1,953	(939)	-48%
9250 · Security Camera	19,507		19,507	100%
9310 · NH Hotel	1,217		1,217	100%
9565 · Miscellaneous Capital Projects	101,170		101,170	100%
Total 9000 · CAPITAL PROJECT EXPENSES	122,908	1,953	120,955	6,193%
Total Other Expense	122,908	1,953	120,955	6,193%
Net Other Income	(122,988)	(2,649)	(120,339)	-4,543%
Net Income	490,427	528,897	(38,470)	-7%

Moss Landing Harbor District
A/P Aging Summary
As of December 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Allied Administrators for Delta Dental	0.00	-402.14	0.00	0.00	0.00	-402.14
AT&T	95.74	0.00	0.00	0.00	0.00	95.74
Byte Technology	369.00	0.00	0.00	0.00	0.00	369.00
CAHM & PC	0.00	-350.00	0.00	0.00	0.00	-350.00
California Special Districts Association	0.00	0.00	0.00	-7,615.00	0.00	-7,615.00
CalPERS	0.00	-5,725.00	-5,725.00	0.00	0.00	-11,450.00
Castroville "ACE" Hardware	131.66	0.00	0.00	0.00	0.00	131.66
Corralitos Electric	330.00	0.00	0.00	0.00	0.00	330.00
Jared Waters	0.00	800.00	0.00	0.00	0.00	800.00
Jarvis, Fay, & Gibson, LLP	3,260.00	0.00	0.00	0.00	0.00	3,260.00
Larry and Sandi Daeumler	0.00	600.00	0.00	0.00	0.00	600.00
Marc J. Del Piero	1,800.00	0.00	0.00	0.00	0.00	1,800.00
MBS Business Systems	310.37	0.00	0.00	0.00	0.00	310.37
Mechanics Bank	837.01	0.00	0.00	0.00	0.00	837.01
Pacific Coast Congress	0.00	-265.00	0.00	0.00	0.00	-265.00
Pajaro/Sunny Mesa C.S.D.	2,801.39	0.00	0.00	0.00	0.00	2,801.39
PG&E	0.00	-25,000.00	0.00	0.00	0.00	-25,000.00
Pitney Bowes Global Financial Svc LLC	151.21	0.00	0.00	0.00	0.00	151.21
Razzolink, Inc.	0.00	-136.85	0.00	0.00	136.85	0.00
Superior Printing, Inc.	0.00	0.00	0.00	174.98	0.00	174.98
Tommy Razzeca	0.00	-350.00	0.00	0.00	0.00	-350.00
U.S. Bank	1,074.91	0.00	0.00	0.00	0.00	1,074.91
VALIC	1,788.29	0.00	0.00	0.00	0.00	1,788.29
Verizon Wireless	112.26	0.00	0.00	0.00	0.00	112.26
Vision Service Plan	0.00	-142.95	0.00	0.00	0.00	-142.95
TOTAL	<u>13,061.84</u>	<u>-30,971.94</u>	<u>-5,725.00</u>	<u>-7,440.02</u>	<u>136.85</u>	<u>-30,938.27</u>

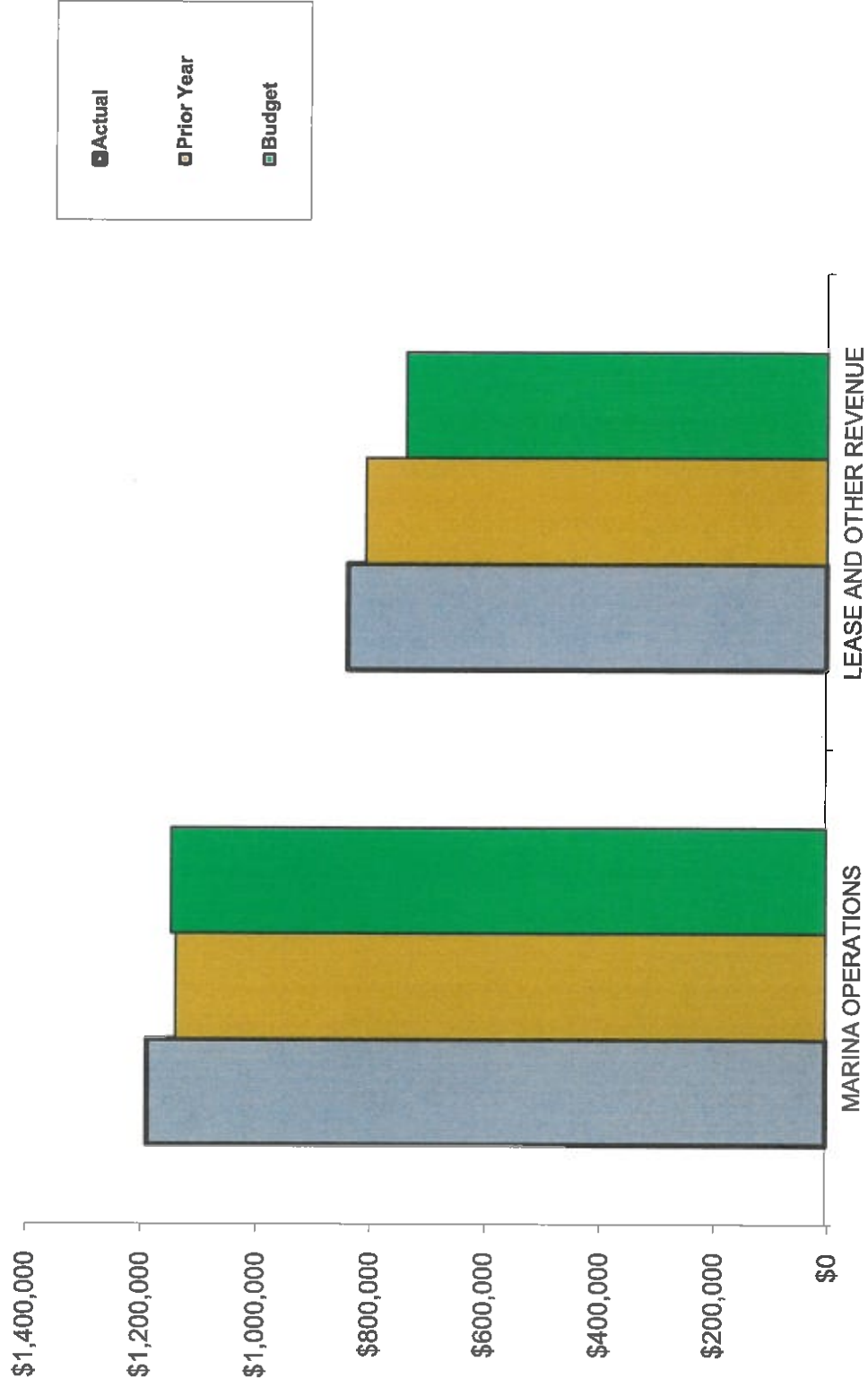
Moss Landing Harbor District
Warrant Listing
As of December 31, 2021

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Check	12/07/2021		NPC Merchant Pymt Proc	-2,310.28
Check	12/09/2021		Payroll Partners	-125.18
Check	12/10/2021		MS	-325.00
Check	12/10/2021	3096	Neal Norris	-809.45
Check	12/10/2021	3097	RJ Collier	-679.93
Check	12/10/2021	3098	Dennis Dixon	-57.42
Bill Pmt -Check	12/15/2021	19384	ACE Hardware	-184.50
Bill Pmt -Check	12/15/2021	19385	Allied Administrators for Delta Dental	-402.14
Bill Pmt -Check	12/15/2021	19386	AT&T	-608.15
Bill Pmt -Check	12/15/2021	19387	Auto Care LifeSaver Towing	-2,307.00
Bill Pmt -Check	12/15/2021	19388	Bayside Oil, Inc.	-1,437.50
Bill Pmt -Check	12/15/2021	19389	Big Creek Lumber	-524.32
Bill Pmt -Check	12/15/2021	19390	Bryant Jolley	-17,000.00
Bill Pmt -Check	12/15/2021	19391	Byte Technology	-187.50
Bill Pmt -Check	12/15/2021	19392	CAHM & PC	-350.00
Bill Pmt -Check	12/15/2021	19393	Carmel Marina Corporation	-2,023.13
Bill Pmt -Check	12/15/2021	19394	Cintas	-515.72
Bill Pmt -Check	12/15/2021	19395	Dale Jerred	-550.00
Bill Pmt -Check	12/15/2021	19396	Damm Good Water	-39.55
Bill Pmt -Check	12/15/2021	19397	David Haddad	-550.00
Bill Pmt -Check	12/15/2021	19398	DMV Renewal	-10.00
Bill Pmt -Check	12/15/2021	19399	Edward Schehl	-550.00
Bill Pmt -Check	12/15/2021	19400	Fed Ex	-107.06
Bill Pmt -Check	12/15/2021	19401	J.M. Equipment Company, Inc.	-595.02
Bill Pmt -Check	12/15/2021	19402	JD's Plumbing, Inc.	-425.00
Bill Pmt -Check	12/15/2021	19403	MBS Business Systems	-220.44
Bill Pmt -Check	12/15/2021	19404	Mechanics Bank	-539.09
Bill Pmt -Check	12/15/2021	19405	Monterey One Water	-5,839.10
Bill Pmt -Check	12/15/2021	19406	Monterey Sanitary Supply	-1,952.90
Bill Pmt -Check	12/15/2021	19407	Moss Landing Boat Works	-3,225.00
Bill Pmt -Check	12/15/2021	19408	Pacific Coast Congress	-265.00
Bill Pmt -Check	12/15/2021	19409	Pajaro/Sunny Mesa C.S.D.	-3,275.62
Bill Pmt -Check	12/15/2021	19410	PG&E	-25,000.00
Bill Pmt -Check	12/15/2021	19411	Razzolink, Inc.	-136.85
Bill Pmt -Check	12/15/2021	19412	Royal Wholesale Electric	-517.44
Bill Pmt -Check	12/15/2021	19413	Sunrise Express	-60.66
Bill Pmt -Check	12/15/2021	19414	Tommy Razzeca	-350.00
Bill Pmt -Check	12/15/2021	19415	U.S. Bank	-776.43
Bill Pmt -Check	12/15/2021	19416	Unified Building Maintenance	-1,350.00
Bill Pmt -Check	12/15/2021	19417	VALIC	-1,788.29
Bill Pmt -Check	12/15/2021	19418	Verizon Wireless	-225.38
Bill Pmt -Check	12/15/2021	19419	Vision Sevice Plan	-142.95
Bill Pmt -Check	12/15/2021	19420	Warner Dozler	-525.00
Bill Pmt -Check	12/15/2021	19421	AT&T	-95.74

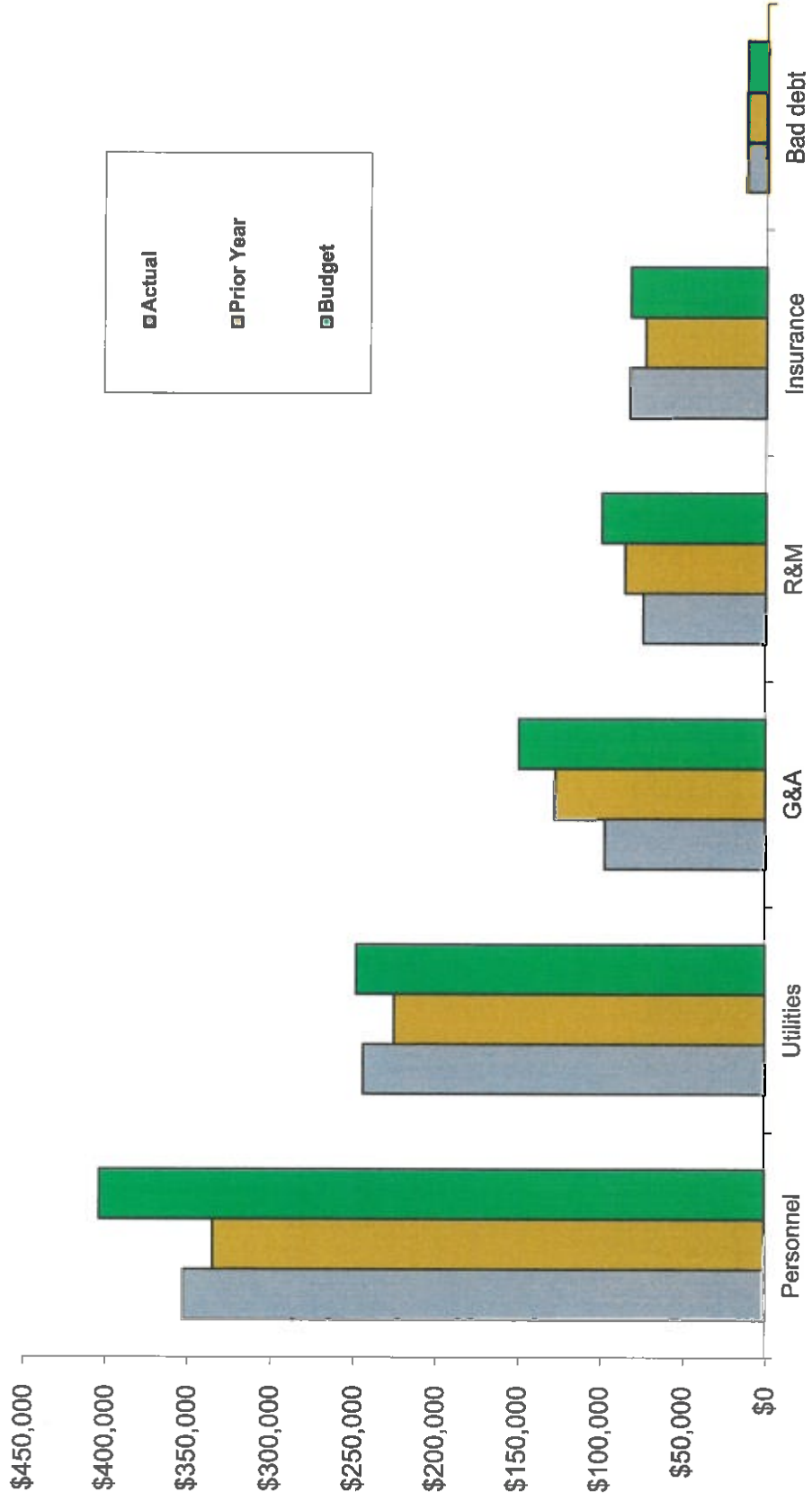
Moss Landing Harbor District
Warrant Listing
As of December 31, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	12/15/2021	19422	Carmel Marina Corporation	-5,899.45
Bill Pmt -Check	12/15/2021	19423	Mechanics Bank	-313.60
Bill Pmt -Check	12/15/2021	19424	Monterey One Water	-4,071.95
Bill Pmt -Check	12/15/2021	19425	Carmel Marina Corporation	-1,583.68
Check	12/23/2021		Payroll Partners	-137.62
Check	12/24/2021	3099	Ferrante, Vincent	-113.94
Check	12/24/2021	3100	Goulart, James	-218.06
Check	12/24/2021	3101	Jeffries, Russell	-227.87
Check	12/24/2021	3102	Tony Leonardini	-227.87
Check	12/24/2021	3103	Neal Norris	-809.48
Check	12/24/2021	3104	RJ Collier	-679.93
Check	12/24/2021	3105	Dennis Dixon	-57.43
Check	12/27/2021		Union Bank	-547.82
Bill Pmt -Check	12/28/2021	19426	AT&T	-418.11
Bill Pmt -Check	12/28/2021	19427	Big Creek Lumber	-161.17
Bill Pmt -Check	12/28/2021	19428	CalPERS	-5,725.00
Bill Pmt -Check	12/28/2021	19429	MBS Business Systems	-220.44
Bill Pmt -Check	12/28/2021	19430	Monterey Bay Diving	-28,547.50
Bill Pmt -Check	12/28/2021	19431	Moss Landing Boat Works	-1,985.00
Bill Pmt -Check	12/28/2021	19432	Purchase Power	-590.96
Bill Pmt -Check	12/28/2021	19433	Revel Environmental Manufacturing, Inc.	-468.00
Bill Pmt -Check	12/28/2021	19434	United Site Services of Calif., Inc.	-502.08
Bill Pmt -Check	12/28/2021	19435	Valero Marketing and Supply Company	-317.74
Bill Pmt -Check	12/28/2021	19436	Wald, Ruhnke & Dost Architects, LP	-238.33
Bill Pmt -Check	12/28/2021	19437	WASH	-202.08
Bill Pmt -Check	12/29/2021	19438	Wendy L. Cumming, CPA	-2,827.50
Check	12/31/2021		MS	-600.00
Total 1009 - Union - Operating				-136,652.35
TOTAL				-136,652.35

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
December 31, 2021**

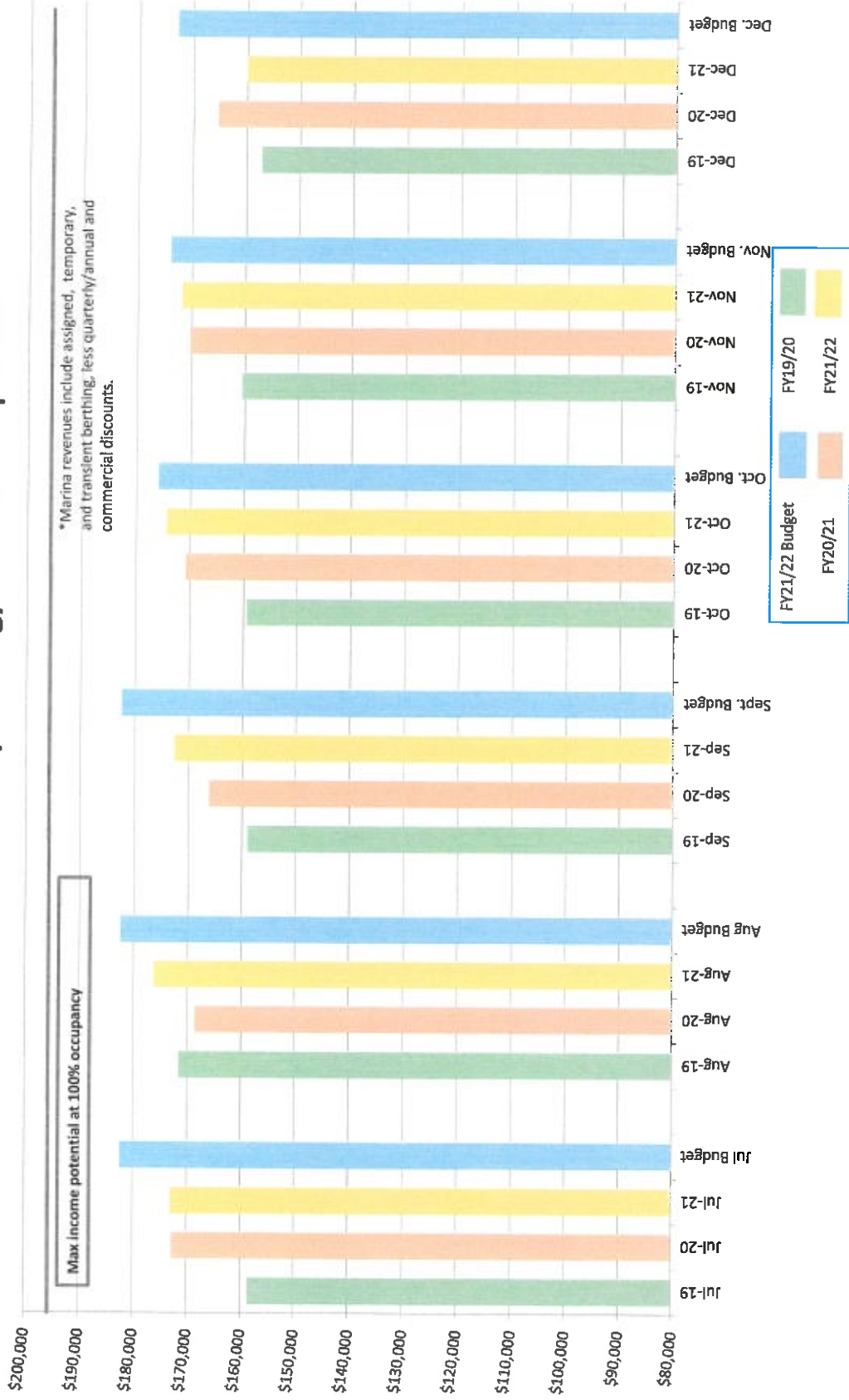


**Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
December 31, 2021**

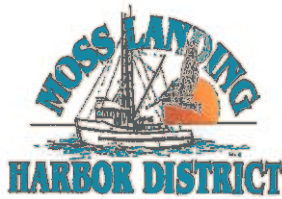


****Expenses Exclude Dredging, Depreciation and Interest Expenses****

Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison



Max income potential at 100% occupancy



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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

ITEM NUMBER 05 – PROJECT STATUS
BOARD MEETING JANUARY 26, 2021

1. North Harbor Building Listing: As of December 28, 2020, Mahoney & Associates was given notice that the contract they had with the Harbor District for the listing of the North Harbor Building was expired and that their services were no longer required. As of now, the Harbor District has no listing agent for the building and the General Manager and Real Property Committee 1 has been negotiating with interested parties recently in the hopes of securing a building tenant in the near future. The Board of Harbor Commissioners may choose to explore the options related to the representation of the new building listing by a real estate professional and if so, the General Manager will take appropriate action once given direction from the Board.

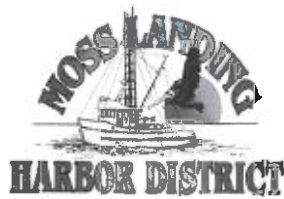
2. North Harbor Inn Project: This project remains on hold while the District explores options with the property. The District has received interest from a potential developer of the Hotel project but we await an update regarding their intentions.

3. Cannery Building HVAC and Penthouse Mechanical Room: 3 HVAC units at the Cannery Building are in need of replacement. The units are, and have been, quickly deteriorating due to the salt air environment here in Moss Landing. In an effort to prevent future units from deteriorating so quickly, staff is proposing a penthouse mechanical room be built to house the new units protecting them from the environment. This will reduce maintenance costs and extend the overall life of the new units. Staff hired Wald Ruhnke & Dost Architects (WRD) to render plans for the penthouse mechanical suite which will be used for permitting and the notice inviting bids for the project. The project plans were completed by WRD and have since been submitted to the Monterey County Planning Department for review, staff expects issuance of the permit any day.

4. Demolition of Pot Stop Building: The former Pot Stop building located in the Moss Landing North Harbor has been vacant for a number of years due to its dilapidated condition. As previously discussed with the Board of Harbor Commissioners, staff plans to have the building demolished and is currently awaiting the issuance of the permit from Monterey County. The project is scheduled for an administrative review and issuance of the permit on February 2, 2022. Once the GM has the permit in hand staff will begin completing the bid documents, advertise the project and conduct a bid opening as soon as possible to get the project completed.

5. Tsunami Damage Project: Resulting from the tsunami that took place on January 15, 2022, 3 wood piles located on a small section of A dock were damaged and are in need of replacement along with a broken section of the dock in that same location. Additionally, the floating dock located at Kirby Park also sustained damage and is in need of repair or potentially replacement. Staff is currently working with our Marine Engineering consultant (Sea Engineering) to complete a Harbor assessment for the purpose of identify any and all damage sustained as a result of the tsunami. Staff is also in contact with state and local emergency services agencies regarding the damage sustained during the tsunami event. The Board will be updated monthly regarding any new information related to Harbor damage as well as the process moving forward to complete any necessary repairs or facility replacements.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
 HARBORMASTER
 Tommy Razzeca

STAFF REPORT

ITEM NUMBER 06 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF JANUARY 26, 2022

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Research Foundation	01/01/2022	Current	Facilities Use	01/01/23
Blue Ocean Whale Watch	2/18/2021	Current	Facilities Use	2/18/2022
Whisper Charters	2/28/2021	Current	Facilities Use	2/28/2022
Fast Raft	3/26/2021	Current	Facilities Use	3/26/2022
MBARI-Otter Studies	4/1/2021	Current	Facilities Use	4/1/2022
Monterey Eco Tours	4/16/2021	Current	Facilities Use	4/16/2022
Kahuna Sportfishing	6/12/2021	Current	Facilities Use	6/12/2022
Venture Quest Kayaking	6/12/2021	Current	Facilities Use	6/12/2022
Monterey Bay Hydrobikes	6/12/2021	Current	Facilities Use	6/12/2022
Reel Nasty Sportfishing	6/12/2021	Current	Facilities Use	6/12/2022
Kayak Connection	6/30/2021	Current	Facilities Use	6/30/2022
Sanctuary Cruises	6/30/2021	Current	Facilities Use	6/30/2022
Sea Goddess Whale Watching-Tours	6/30/2021	Current	Facilities Use	6/30/2022
Sea Goddess Whale Watching-Souvenirs	6/30/2021	Current	Peddlers	6/30/2022
MBARI-Slough Test Moorings	6/30/2021	Current	Facilities Use	6/30/2022
Slater Moore Photography	07/07/2021	Current	Facilities Use	07/07/2022
Peninsula Dive Services	09/30/2021	Current	Facilities Use	09/30/2022
Elkhorn Slough Safari - Tours	10/19/2021	Current	Facilities Use	10/19/2022
Blue Water Ventures	10/30/2021	Current	Facilities Use	10/30/2022
Wild Fish-Vicki Crow	11/20/2021	Current	Peddlers	11/20/2022



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GENERAL MANAGER
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STAFF REPORT

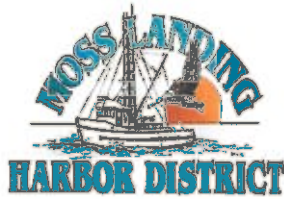
ITEM NUMBER 07 – MEETING ANNOUNCEMENTS
BOARD MEETING OF JANUARY 26, 2022

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

Moss Landing Chamber of Commerce Meetings – Due to COVID-19 all meetings are done by E-mail until further notice but will eventually resume on the 2nd Thursday of each month in Moss Landing Harbor District Board Room, 4 p.m.

Monterey Bay Sanctuary Advisory Council Meetings – 2021 - <https://montereybay.noaa.gov>
The last meeting was on December 10, 2021, at this time no schedule of meetings is available on the website for 2022 though typically a meeting takes place in mid February each year.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

**ITEM NUMBER 8 - LIVEABOARD REPORT
BOARD MEETING OF JANUARY 26, 2022**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted live aboard vessels and all persons living aboard. The permits for these live boards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

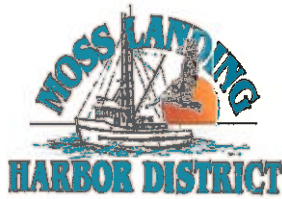
<u>Name</u>	<u>Vessel</u>
1. Hartman, Guenter	Taku, CF 7913 KL
2. Jones, L	Intrepid CF 0292 VE
3. Pending	PENDING
4. Burns, P.	Tralfamadore, CF 9430 GL
5. Byrnes, K.	Grand Slam, CF 4540 FE
6. Doyle, M	Billikon, CF 3946 TM
7. Cayuela, R.	Rachel Angelet, CF 6969 UB
8. Michael, McVay	Gaviota, CF 4863 FP
9. Hughes, S	Sojourn, on 1067078
10 Cloer, J./Ajuria M.	Laurie, CF 2688 EX
11. Chambers, B.	Pyxis, ON 984193
12. Watwood, Preston	Robert Parker, CF 2116 UZ
13. Clark D.	Seaside Escape CF 4356 HW
14. Degnan, P.	No Name, CF 8344 GT
15. Jimmy Page	Lanitra, CF 7346 SH
16. Elwell, G.	Pearl, ON 557575
17. Faneuf, C.	Ghost Ryder ON 1048498
18. Buford, C	No Name, CF 9215 EF
19. Potter, D.	Danu CF 4085 GC
20. Listle, A	Tekin ON 616325
21. Glovin, D	Aint to Shabby CF 7434 SL
22. Laoretti, P/ Laoretti, S	Shaka, ON 699611
23 Johnston, Bill	Heart Of Gold, CF 7590 EP

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

24. Groom D
25. Jones, H.
26. Jones, T.
27. Kennedy C.
28. Ayres, Lloyd
29. Knudson L/Knudson A.
30. Malone, RJ
31. Marsee, E, Lynch, C
32. Burnett, Gary
33. Maris, T.
34. Robinson, D/ Robinson, L
35. Nieman J
36. Niswonger, R.
37. Nunes, D.
38. Otis, T.
39. Paul, J
40. Schlegelmilch, William
41. Velaquez F
42. Raaphorst, D.
43. Reins, D.
44. Rotger, M.
45. Dyer, B
46. Piro, Daniel
47. Schmidt, L
48. Sopota, M
49. Silveira, P
50. Salisbury, J.
51. Thomas, B.
52. Tufts, M.
53. Syracuse, Mike
54. Wolinski, Peter
55. Morgan, J
56. Samuelson, T.
57. Andrews, R
58. Riberal, Y/ Eric Duekerson
59. Schwontes, N/ Mosolov, A
60. Bowler, J

Phoenix, CF 5084 GJ
 Laetare, CF 5495 YB
 Sanity, CF 5249 SC
 Aztlan, ON 281903
 Gaviota, CF 4656 GG
 Spellbound, ON 082155
 Francis W, CF 2017 UZ
 Tolly Craft CF 9521 HT
 Zinful CF5419 JG
 Nimble, CF 3730 KB
 Damn Baby CF 9442 EX
 Inia, ON 1074183
 Illusion, CF 0836 TA
 Auoroa, ON 676686
 Blue Moon, CF 1886 GT
 La Wanda CF 5014 FR
 Bull Dog ON 1219673
 Lorraine CF 0533 JL
 Spirit, ON 664971
 Second Paradise, ON 912484
 Raven, ON 241650
 Star of Light ON 1056334
 Gulf Star CF 6082 GL
 Lady Monroe CF5007 UM
 Mischief Maker, CF 9666 JK
 Quiet times, CF 2067 GC
 Oceanid, CF 4210 GA
 Coho, CF 9974 KK
 Enchantress, CF 0878 SX
 Sea Star, CF 4213 ES
 Muffin, ON 1148169
 Ripple, ON 1037076
 Moonstone CF 5122 GX
 Sea Free ON 613387
 Boss Lady, ON 556296
 Luna Sea, ON 1138367
 Myrtle Mae, CF 3187 FN

Total Number Vessels: 59
 Total Number Persons: 67
 Pending Applications -1-



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GENERAL MANAGER/HARBOR MASTER
 Tom Razzeca

STAFF REPORT

ITEM NUMBER 9 - SLIP INCOME REPORT
 BOARD MEETING OF JANUARY 26, 2022

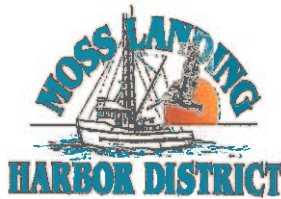
Slip Rates 2021/2022 per linear foot:

Assigned: \$8.55/ft./month
 Temporary: \$12.75/ft./month
 Transient: \$1.25/ft./day

INCOME

<u>December 2021</u>	<u>December 2020</u>	<u>December 2021 Budget</u>
\$160,193	\$165,441	\$172,944

For the month, slip income is below budget by \$13k, due to lower assigned, temporary and transient berthing revenues. Slip income is lower than prior year by \$5k, due to lower assigned and transient berthing revenue.



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STAFF REPORT

ITEM NUMBER 10 – INCIDENT REPORT
BOARD MEETING OF JANUARY 26, 2022

12/26/2021 Staff was informed by a tenant of a vessel sitting dangerously low in the water. Staff responded to the area and attempted to pump water from the vessel in an attempt to keep it afloat but was not successful. The vessel had no fuel on board at the time of the sinking so no resulting discharge affected the Harbor water. Staff contacted the vessel owner who contracted with Monterey Bay Diving to raise the vessel. The vessel was refloated and removed from the water the following day.

01/14/2022 Staff received a call from fuel dock that they could see smoke coming from the end of B-dock. Upon investigation staff found that a power box at slip b-174 had been damaged by Sea Lions causing an electrical issue. Staff shut the power off to the affected area and contacted an electrical contractor who responded and made necessary repairs that same day.

01/14/2022 Staff received a call about a car accident at the A-dock gate. Staff arrived and found a vehicle had crashed into A-dock gate and was blocking the entrance. Staff called 911 resulting in EMS, Fire and Highway Patrol responding to the scene. No injuries were ultimately reported though some damage to MLHD facilities was discovered. The vehicle was towed and staff has initiated an insurance claim with the responsible party's car insurance carrier to make the needed repairs.

01/15/2022 The General Manager received notification from Monterey County OES of a Tsunami "Warning" at approximately 7:15am. The General Manager immediately contacted on duty staff and notifications of the Tsunami Warning began via the Districts PA system while Liveaboards and other Harbor tenants were also contacted by phone. At approximately 7:30am District staff was notified that the Tsunami Warning had been downgraded to a Tsunami "Advisory". Staff was busy throughout the day providing updates to County OES and monitoring Harbor facilities during the event which lasted until the District received the all clear from Monterey County OES that evening. During the event staff observed strong surges of water throughout the day resulting in damage sustained to a small portion of Adock where 3 wood piles have been compromised and a section of a dock has broken as well as the launch ramp at Kirby Park breaking. Sea Engineering is scheduled to complete a harbor assessment in the next week to ensure that the District has not sustained any additional damage for which we are unaware of at this time. The General Manager is in contact with Monterey County OES, CalOES and the Districts insurance provider regarding damage to District facilities sustained during the tsunami event and to update them with any additional information that comes from the Harbor assessment completed by Sea Engineering. District staff will provide additional updates to the Board regarding this incident and repairs as they are available.



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GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 19 – CONSIDER APPROVAL OF RESOLUTION NO. 22-01 AUTHORIZING THE USE OF REMOTE TELECONFERENCED MEETINGS OF THE BOARD OF HARBOR COMMISSIONERS PURSUANT TO ASSEMBLY BILL 361
BOARD MEETING OF JANUARY 26, 2022

On March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple State agencies and departments, and help the State prepare for a broader spread of COVID-19.

On March 17, 2020, the Governor issued Executive Order N-29-20 which authorized meetings of local legislative bodies to be held by teleconference as long as specified notice and comment provisions were followed. Meeting remotely and/or hybrid remote and in-person meetings allowed the District to ensure continued access to meetings by the Board, Staff and the public while also ensuring everyone's safety.

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for agencies to transition back to public meetings held in full compliance with the Brown Act. However, the Delta Variant and the even more contagious Omicron Variant emerged, causing a spike in cases throughout the State. As a result, a variety of actions have been taken and orders issued to protect public health, including the Monterey County Board of Supervisor's indoor mask wearing ordinance adopted on September 28, 2021. More recently, The California Department of Public Health issued an order that masks be worn in all indoor public settings in the State, irrespective of vaccine status, through February 15, 2022.

In response to the foregoing concerns, the California Legislature recently approved AB 361, which was signed as an urgency statute by the Governor on September 16, 2021 and is effective immediately. This law allows local legislative bodies to continue to meet remotely after the October 1 deadline under specified circumstances. A local agency will be allowed to continue to meet remotely when:

- The Board holds a meeting during a proclaimed state of emergency, and State or local officials have imposed or recommended measures to promote social distancing.
- The Board holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- The Board holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

To meet remotely, agencies must make certain findings demonstrating the requirements to continue to hold remote meetings apply. Staff is recommending that Resolution No. 22-01 be adopted as these findings can be made. Specifically, the District meets the requirements to continue holding meetings remotely in order to ensure the health and safety of the public because:

- The District and County are still under a state of emergency as declared by the Governor.
- The Monterey County Board of Supervisors has adopted an ordinance that requires all individuals in indoor public spaces wear masks, regardless of vaccination status.
- The California Department of Public Health has mandated that masks be worn in all indoor public settings in the state through February 15, 2022. Health officers have also issued other health orders, recommendations and updates designed to slow the spread of COVID-19.
- The District's Board is concerned about protecting the health and safety of meeting attendees, particularly given that even fully vaccinated people have contracted the Delta and Omicron Variants, people may have and transmit the virus before knowing they are infected and/or if they are asymptomatic, and meetings of the Board of Commissioners can last several hours.

Under AB 361, if the state of emergency remains active for more than 30 days, a local agency must make the following findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules:

- The Board has reconsidered the circumstances of the emergency; and
- Either of the following circumstances exist: The state of emergency continues to directly impact the ability of members to meet safely in person, or State or local officials continue to impose or recommend social distancing measures.

For these reasons, Staff anticipates that if the current COVID-19 surge continues, the Board may be asked to approve a resolution every month making findings regarding the circumstances of the emergency and vote to continue using the law's exemptions. AB 361 sunsets on January 1, 2024. It is important to note that holding meetings remotely does not compromise the level of transparency or engagement that the Brown Act was designed to ensure. Studies have shown that remote meetings maintain and, in many instances, enhance the transparency and accessibility of public agency meetings.

Attachment: Resolution No. 22-01

RESOLUTION NO. 22-01

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AUTHORIZING THE USE OF REMOTE TELECONFERENCED MEETINGS PURSUANT TO ASSEMBLY BILL 361

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency in the State of California, as defined under the California Emergency Services Act, due to the COVID-19 pandemic; and

WHEREAS, on March 6, 2020, the Monterey County Administrative Officer issued a similar declaration of “local health emergency” regarding COVID-19 for Monterey County, which was subsequently ratified by the Monterey County Board of Supervisors on March 10, 2020; and

WHEREAS, on March 17, 2020, due to the threats posed by COVID-19, Governor Newsom issued Executive Order N-29-20, which suspended certain requirements of Government Code Section 54950 *et seq.*, the Ralph M. Brown Act (“Brown Act”), in order to allow local legislative bodies to conduct meetings telephonically or electronically without a physical meeting place; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which stated that the provisions suspending requirements of the Brown Act in Executive Order N-29-20 would remain in effect through September 30, 2021, at which point the suspensions would expire; and

WHEREAS, on September 16, 2021, Governor Newsom signed Assembly Bill 361 into law, an urgency measure effective upon adoption, amending the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed State of Emergency, when either state or local officials have imposed or recommended measures to promote social distancing, or the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the State of Emergency proclaimed by the Governor on March 4, 2020, and local health emergency declarations remain in effect; and

WHEREAS, on September 28, 2021, the Monterey County Board of Supervisors adopted an ordinance requiring the use of face coverings indoors for all persons over the age of two regardless of vaccination status, and implementation of the ordinance’s requirements have been triggered by COVID-19 rates in the County; and

WHEREAS, in addition to the County’s masking ordinance, the California Department of Public Health has mandated that masks be worn in all indoor public settings in the State, irrespective of vaccine status from December 15, 2021 through February 15, 2022; and

WHEREAS, in recent months, the COVID-19 Delta Variant and the highly contagious Omicron Variant have emerged, causing an increase in positive cases and hospitalizations locally and throughout the State of California, the Unites States and other parts of the world; and

WHEREAS, according to the CDC’s “Community Transmission” metric, which provides a four-tiered system that measures the level of community transmission in each county, Monterey County was reported as having a “High” Community Transmission rate, with 1,378 cases reported in a seven-day period as of January 18, 2022; and

WHEREAS, due to the continued significant impact of the Delta and Omicron Variants, and a recent surge in Omicron cases, the Board is concerned about the health and safety of officials, staff and public attendees at public meetings should they be held in person and in a shared indoor public meeting space, and

WHEREAS, in light of the foregoing, the Board desires to take action necessary to comply with AB 361 to allow the Board to continue to permit remote meeting participation or entirely remote Board meetings; and

WHEREAS, in order to maintain consistency in its determination that remote meeting procedures should be implemented to avoid the imminent risks of COVID-19 to health and safety in the District, the Board also believes that all meetings of District-related bodies subject to the Brown Act should be conducted so as to allow remote participation or entirely remote meetings.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Harbor Commissioners of the Moss Landing Harbor District as follows:

1. All of the recitals set forth above are true and correct to the best of its knowledge and by this reference are incorporated herein as findings.
2. The Board hereby acknowledges that the Governor’s State of Emergency proclamation issued on March 4, 2020, remains in effect.
3. The Board finds that due to the emergence of the Delta Variant, and the highly contagious Omicron Variant, and the continued threat of COVID-19, holding wholly in-person Board meetings could present an imminent risk to the health and safety of attendees.
4. The Board is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act to allow teleconferenced meetings and remote meeting participation.
5. In order to maintain internal consistency in meeting procedures throughout the District, the Board finds that holding wholly in-person meetings of District-related legislative bodies subject to the Brown Act would also present imminent COVID-19 related risks to the health and safety of attendees, and that as such, said bodies are directed and authorized to

implement the actions taken by the Board pursuant to this resolution to allow teleconferenced meetings and remote meeting participation. This finding and directive shall apply to all District-related bodies subject to the Brown Act.

6. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty days from the adoption of this Resolution or such time the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board may continue teleconferencing without compliance with the Brown Act's prior rules regarding teleconferencing.

CERTIFICATION

Resolution 22-01 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 26 day of January, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Russ Jeffries, President
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners