

AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

JANUARY 25, 2017 - 6:00 P.M.

NOTE OPEN SESSION START TIME CHANGE: 6:00 PM

A. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President	Linda G. McIntyre – General Manager
Tony Leonardini – Vice President	Mike Rodriguez – District Counsel
Vince Ferrante – Secretary	Tom Razzeca – Assistant General Manager
Andrew Amaral - Commissioner	René Strasser – Administrative Assistant
Peggy Shirrel - Commissioner	

B. PROCESS WHEN NOMINEES UNCHALLENGED

1. ITEM – Receive report on process when only one person has been nominated for each Commission office vacancy (information only).

C. ADMINISTERING OATH OF OFFICE CEREMONY

2. ITEM – Oath of office of the appointed Harbor Commissioners. The Honorable John Phillips, Monterey County 2nd District Supervisor, will administer the oath of office to Russ Jeffries and Margaret “Peggy” Shirrel followed by a brief break to process election and oath documentation.

D. PRESIDENT’S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

E. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

F. ELECTION OF OFFICERS

3. ITEM – Nominations and election of the 2017 Officers for the Board of Harbor Commissioners. The General Manager will conduct the Election of Officers.

G. 2017 COMMITTEE APPOINTMENTS

4. ITEM - The President will appoint members of the Board to the various Harbor District committees:

- a. Elkhorn Slough Advisory Committee
- b. Liveaboard Committee
- c. Harbor Improvement Committee
- d. Real Property Committee I

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- e. Real Property Committee II
- f. Special Districts/LAFCO
- g. Personnel Committee
- h. Finance Committee
- i. Ad Hoc Budget Committee

H. CONSENT CALENDAR

- 5. Approval of the December 7, 2016 Rescheduled Regular Meeting Minutes.

I. FINANCIAL REPORT

- 6. Financial report month ending December 31, 2016.

J. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

- 7. Projects Status/Update
- 8. Community Relations; Requests/Issues
- 9. Summary of Permits Issued
- 10. Meeting Announcements
- 11. Assigned Liveboard Report
- 12. Slip Income Report
- 13. Incident Report

K. COMMITTEE REPORTS

- 14. Finance Committee – Ferrante/Leonardini
- 15. Elkhorn Slough Advisory Committee – Amaral/Leonardini
- 16. Special Districts – Jeffries/Ferrante
- 17. Liveboard Committee – Jeffries/ Amaral
- 18. Harbor Improvement Committee – Amaral/Shirrel
- 19. Real Property Committee I – Jeffries/Leonardini
- 20. Real Property Committee II – Ferrante/Shirrel
- 21. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

L. NEW BUSINESS

- 22. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

- 23. ITEM – Update on B Dock emergency repair project

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

24. ITEM – Adopt Resolution 17-01 Declaring the Maintenance Dock Erosion an Emergency Project; Authorize Immediate Repairs

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

25. ITEM – Consider adopting Resolution No. 17-02 authorizing change order for South Harbor (Tsunami) shoreline repair project Special Permit Conditions (Pedestrian Path & Mini Park).

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

26. ITEM – Consider Adopting Resolution No. 17-03 Declaring a Vacancy on the Board of Harbor Commissioners.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

M. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

N. CLOSED SESSION

A closed session will be held immediately following the conclusion of the public open meeting session. Any action taken at the Closed Session will be reported out following conclusion of the Closed Session.

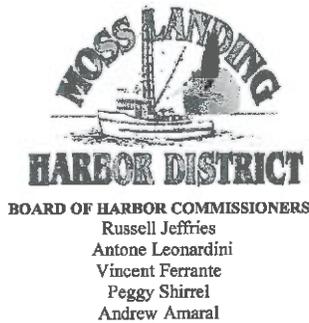
1. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD 2. Deyerle vs. MLHD

O. RECONVENE IN OPEN SESSION

The President will report out any action taken in Closed session.

P. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled for February 22, 2017 at 7:00 PM at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the General Manager by calling 831.633.5417 or by emailing mcintyre@mosslandingharbor.dst.ca.us no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and may be obtained by logging onto the District's website at www.mosslandingharbor.dst.ca.us or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537

GENERAL MANAGER
HARBORMASTER

Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 1
BOARD MEETING OF JANUARY 25, 2017

The Harbors & Navigation Code provides that if only one person has been nominated for each of the offices to be filled on the Board, an election shall not be held. It goes on to say that if no election is held, the County Board of Supervisors shall appoint those nominated for the offices and that any person so appointed shall qualify, take office and serve as if elected at a general district election.

Because Russ Jeffries and Peggy Shirrel sought re-election and were unchallenged, this provision applies to them.

[THIS IS AN INFORMATION-ONLY ITEM AND REQUIRES NO ACTION BY THE BOARD]

Harbors & Navigation Code §6054.1 and .2

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2017 Committee Appointments

1. Elkhorn Slough Advisory Committee _____
2. Liveaboard Committee _____
3. Harbor Improvement Committee _____
4. Real Property Committee I _____
5. Real Property Committee II _____
6. Special Districts/CSDA _____
7. Personnel Committee _____
8. Finance Committee _____
9. Ad Hoc Budget Committee _____



MINUTES
SPECIAL RESCHEDULED REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

DECEMBER 7, 2016

A. CLOSED SESSION

The Board adjourned to Closed Session at 2:30 p.m. to discuss the following:

1. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD 2. Deyerle vs. MLHD

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:40 p.m. After the Pledge of Allegiance, roll was called:

Commissioners Present:

Russ Jeffries – President

Tony Leonardini – Vice President

Vince Ferrante – Secretary

Peggy Shirrel – Commissioner

Staff Present:

Linda G. McIntyre – General Manager

Mike Rodriguez – District Counsel

Tommy Razzeca – Assistant General Manager

Commissioners Absent:

Andrew Amaral - Commissioner

Staff Absent:

Marie Della Maggiore

C. PRESIDENT'S REMARKS

President Jeffries reported that the Board met in closed session and no reportable action was taken; that direction was given to the General Manager and District Counsel.

D. PUBLIC COMMENTS

No public comment.

E. CONSENT CALENDAR

A motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to approve the November 3, 2016 Rescheduled Regular Meeting Minutes. The motion passed on a roll call vote: Commissioners Jeffries, Leonardini and Shirrel voting aye; Commissioner Ferrante abstaining; Commissioner Amaral absent.

F. FINANCIAL REPORT

GM McIntyre gave the highlights for the financial report for month ending October 31, 2016 as follows:

- Marina Revenues are higher than budgeted by \$16k. Liveaboard fees are higher than budget by \$6k, and South Harbor parking revenue is higher than budget by \$5k.

- Marina Expenses are lower than budgeted by \$60k. The variance is largely due to a combination of repairs and maintenance costs, utility & personnel expenses that came in under budget.
- General & Administrative costs came in above budget by \$13k, which is due primarily to attorney fees related to litigation.
- Marina operations shows a year to date profit of \$81k, which is higher than budgeted by \$76k.
- Lease and other operating revenues are better than budget by \$2k.
- Lease and other operating expenses are slightly under budget by \$2k.
- Lease and other operations show a year to date profit of \$115k, which is higher than budgeted by \$2k.
- Overall for the year to date, combined operations show a profit of \$196k, higher than budget by \$79k.

Commissioner Ferrante made a motion, seconded by Commissioner Leonardini to accept the Financial Report for the month ending October 31, 2016. The motion passed on a roll call vote: Commissioners Jeffries, Leonardini, Ferrante and Shirrel voting aye; Commissioner Amaral absent.

G. MANAGER'S REPORTS

3. Projects Status/Update: President Jeffries asked about the solar panel inquiry he had made at a previous meeting. We mentioned the problem with surface space; we don't have enough roofs to provide adequate space for solar panels. Commissioner Ferrante mentioned that he used Solar City for his residence and they did a good job.
4. Community Relations; Requests/Issues: GM McIntyre mentioned No. 5 on this report regarding the LAFCO agency review of the Harbor District. The review was very positive and mentioned that MLHD is the largest commercial fishing port in terms of pounds of fish caught. President Jeffries mentioned that he attended the LAFCO meeting at which the report was presented; he said LAFCO had nothing but praise for the District.
5. Summary of Permits Issued – written report, no additional comments
6. Meeting Announcements – written report, no additional comments
7. Assigned Liveboard Report – written report, no additional comments
8. Slip Income Report – written report, no additional comments
9. Incident Report – written report, no additional comments

H. COMMITTEE REPORTS

10. Finance Committee – Ferrante/Leonardini – no meetings
11. Elkhorn Slough Advisory Committee – Amaral/Leonardini – no meetings
12. Special Districts – Jeffries/Ferrante – no meetings
13. Liveboard Committee – Jeffries/ Amaral – no meetings
14. Harbor Improvement Committee – Amaral/Shirrel – no meetings
15. Real Property Committee I – Jeffries/Leonardini – no meetings

16. Real Property Committee II – Ferrante/Shirrel – no meetings
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Commissioner Jeffries reported that he had attended the LAFCO meeting on December 5; Commissioner Ferrante reported that he attended a CSDA meeting on November 4, 2016.

I. NEW BUSINESS

18. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.
 - a. Staff report – GM McIntyre gave the report
 - b. Public comment - None
 - c. Board discussion - None
 - d. Board action – The Board by consensus agreed that the emergency conditions necessitating the project still exist and that all terms and conditions of Resolution 16-01 remain in effect.
19. ITEM – Update on B Dock emergency repair project
 - a. Staff report – GM McIntyre gave the report
 - b. Public comment - None
 - c. Board discussion - None
 - d. Board action - The Board by consensus agreed that the emergency conditions necessitating the project still exist and that all terms and conditions of Resolution 16-18 remain in effect.
20. ITEM – Update on North Harbor Building project.
 - a. Staff report – GM McIntyre gave the report
 - b. Public comment - None
 - c. Board discussion – Discussed Board's desire to go out to bid even without the County Permit in hand. GM McIntyre reminded the Board that she and Assistant GM Razzeca have many deadline priority projects pending that need their full time and attention; that fitting in this new request would be very difficult.
 - d. Board action – Direction was given to the GM to prepare and publish the bid documents.
21. ITEM – Consider adopting Resolution No. 16-22 awarding a contract change order for South Harbor (Tsunami) shoreline repair project.
 - a. Staff report – GM McIntyre gave the report.
 - b. Public comment - None
 - c. Board discussion - None
 - d. Board action – A motion was made by Commissioner Shirrel, seconded by Commissioner Leonardini to adopt Resolution 16-22. The Motion passed on a roll-call vote: Commissioners Jeffries, Leonardini, Ferrante and Shirrel voting aye; Commissioner Amaral absent.

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioner Jeffries mentioned that the next meeting would be the swearing in of himself and Commissioner Shirrel; he asked that the GM contact Supervisor John Phillips to see if he would be willing to administer the Oath of Office.

K. ADJOURNMENT

President Jeffries adjourned the meeting at 3:35 pm.

Respectfully Submitted,

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of December 31, 2016

	Dec 31, 16	Dec 31, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1018 · Union Bank- Trust Account	324,776	477,298	-152,522	-32%
1002 · Petty Cash	500	500		
1010 · Union - M.M.	4,308,028	3,037,282	1,270,746	42%
1009 · Union - Operating	40,698	124,573	-83,875	-67%
1011 · Union - Payroll	34,310	28,488	5,822	20%
1015 · 1st Capital Bank	1,543,379	1,540,296	3,083	0%
1016 · Pinnacle Bank Interest Account	22,922	22,922		
1020 · Umpqua - Restricted	1,008,858	1,007,342	1,516	0%
Total Checking/Savings	7,283,471	6,238,701	1,044,770	17%
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	20,266	54,064	-33,798	-63%
Total 11290 · Leases	20,266	54,064	-33,798	-63%
1200 · Marina Receivables	75,031	53,132	21,899	41%
1201 · Marina - Allow for Bad Debt	-36,020	-18,802	-17,218	-92%
Total Accounts Receivable	59,277	88,394	-29,117	-33%
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	13,083	17,016	-3,933	-23%
Total 1271 · Prepaid Expenses	13,083	17,016	-3,933	-23%
Total Other Current Assets	13,083	17,016	-3,933	-23%
Total Current Assets	7,355,831	6,344,111	1,011,720	16%
Fixed Assets				
1650 · Construction in Progress	366,418	319,505	46,913	15%
1670 · Equipment	779,968	773,609	6,359	1%
1700 · Improvements				
1710 · NH Buildings & Improvements	7,868,580	7,868,580		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,276,755	8,256,228	20,527	0%
1740 · SH Floating Docks	9,369,077	9,135,149	233,928	3%
Total 1700 · Improvements	26,671,305	26,416,850	254,455	1%
1900 · Land	1,642,860	1,642,860		
1800 · Less - Depreciation				
1805 · Equipment	-768,889	-760,313	-8,576	-1%
1810 · NH Buildings & Improvements	-3,382,519	-3,125,046	-257,473	-8%
1820 · NH Floating Docks	-491,733	-480,045	-11,688	-2%
1825 · NH Offsite Improvements	-428,026	-409,013	-19,013	-5%
1830 · SH Buildings & Improvements	-5,686,931	-5,474,550	-212,381	-4%
1840 · SH Floating Docks	-4,965,468	-4,554,365	-411,103	-9%
Total 1800 · Less - Depreciation	-15,723,566	-14,803,332	-920,234	-6%

Moss Landing Harbor District
Balance Sheet
As of December 31, 2016

	<u>Dec 31, 16</u>	<u>Dec 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
Total Fixed Assets	13,736,985	14,349,492	-612,507	-4%
Other Assets				
1530 - Principal Financial CS	7,389	7,389		
1320 - Workers Comp Deposit	200	200		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>21,100,405</u></u>	<u><u>20,701,192</u></u>	<u><u>399,213</u></u>	<u><u>2%</u></u>

Moss Landing Harbor District
Balance Sheet
As of December 31, 2016

	<u>Dec 31, 16</u>	<u>Dec 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	321,707	13,555	308,152	2,273%
Total Accounts Payable	<u>321,707</u>	<u>13,555</u>	<u>308,152</u>	<u>2,273%</u>
Other Current Liabilities				
2082 · MLCP Cost Reimb. Deposit	105,724	71,326	34,398	48%
2005 · Accrued Employee IRA	666		666	100%
2021 · Accrued Vacation	87,287	83,982	3,305	4%
2023 · Accrued Payroll Taxes		0	0	0%
2030 · Customer Deposits	289,475	291,102	-1,627	-1%
2080 · Prepaid Berth Fees	174,765	161,675	13,090	8%
2087 · Lease Deposits	14,164	14,164		
2086 · Prepaid Leases				
20861 · Duke	21,093	21,420	-327	-2%
20862 · MBARI	8,579	8,760	-181	-2%
Total 2086 · Prepaid Leases	<u>29,672</u>	<u>30,180</u>	<u>-508</u>	<u>-2%</u>
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	48,055	54,478	-6,423	-12%
Total 2051 · Note Interest Payable	<u>48,055</u>	<u>54,478</u>	<u>-6,423</u>	<u>-12%</u>
Total Other Current Liabilities	<u>749,808</u>	<u>706,907</u>	<u>42,901</u>	<u>6%</u>
Total Current Liabilities	<u>1,071,515</u>	<u>720,462</u>	<u>351,053</u>	<u>49%</u>
Long Term Liabilities				
2605 · Umpqua Loan	4,046,718	4,406,076	-359,358	-8%
Total Long Term Liabilities	<u>4,046,718</u>	<u>4,406,076</u>	<u>-359,358</u>	<u>-8%</u>
Total Liabilities	<u>5,118,233</u>	<u>5,126,538</u>	<u>-8,305</u>	<u>-0%</u>
Equity				
3050 · Prior Year Earnings	9,417,664	8,822,078	595,586	7%
3020 · Retained Net Assets	6,456,231	6,456,231		
Net Income	108,279	296,344	-188,065	-63%
Total Equity	<u>15,982,174</u>	<u>15,574,653</u>	<u>407,521</u>	<u>3%</u>
TOTAL LIABILITIES & EQUITY	<u><u>21,100,407</u></u>	<u><u>20,701,191</u></u>	<u><u>399,216</u></u>	<u><u>2%</u></u>

Moss Landing Harbor District
Statement of Cash Flows
July through December 2016

Jul - Dec 16

OPERATING ACTIVITIES	
Net Income	108,279
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · Marina Receivables	909
1201 · Marina - Allow for Bad Debt	4,467
11290 · Leases:1262 · Monterey Bay Electronics	872
11290 · Leases:1282 · NNN Receivable	-1,266
1271 · Prepaid Expenses:1270 · Insurance	-895
1800 · Less - Depreciation:1805 · Equipment	10,201
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	129,497
1800 · Less - Depreciation:1820 · NH Floating Docks	6,018
1800 · Less - Depreciation:1825 · NH Offsite Improvements	14,691
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	104,389
1800 · Less - Depreciation:1840 · SH Floating Docks	207,200
2010 · Accounts Payable	289,226
2005 · Accrued Employee IRA	666
2020 · Accrued Salaries Payable	-6,372
2021 · Accrued Vacation	-7,713
2030 · Customer Deposits	-2,898
2080 · Prepaid Berth Fees	1,137
2086 · Prepaid Leases:20861 · Duke	-31,639
2086 · Prepaid Leases:20862 · MBARI	-12,720
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-4,268
Net cash provided by Operating Activities	809,781
FINANCING ACTIVITIES	
2605 · Umpqua Loan	-359,358
Net cash provided by Financing Activities	-359,358
Net cash increase for period	450,423
Cash at beginning of period	6,833,046
Cash at end of period	7,283,469

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2016

	<u>Jul - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	786,436	788,364	-1,928	100%
4115 · Temporary Berthing	140,029	108,413	31,616	129%
4130 · Transient Berthing	17,217	29,756	-12,539	58%
4112 · Qtrly/Annual Discount	-2,019	-2,598	579	78%
4113 · Commercial Vessel Dscnt	-6,626	-7,500	874	88%
4114 · Away (1 mnth) Dscnt	-386		-386	100%
4120 · Liveaboard Fees	60,849	52,500	8,349	116%
4260 · Towing - Intra Harbor	300	250	50	120%
4270 · Pumpouts	400	400		100%
4140 · Non Operable Surcharge				
4220 · Wait List	3,440	3,600	-160	96%
4282 · Recovered Lien Costs	940	500	440	188%
4280 · Late Fees	14,998	15,000	-2	100%
Total 4100 · Berthing Income	<u>1,015,578</u>	<u>988,685</u>	<u>26,893</u>	<u>103%</u>
4200 · Other Income - Operations				
4225 · Merchandise	1,656	470	1,186	352%
4285 · Dog Fee	785	810	-25	97%
4230 · SH Parking	57,628	55,000	2,628	105%
4290 · Misc	435	700	-265	62%
Total 4200 · Other Income - Operations	<u>60,504</u>	<u>56,980</u>	<u>3,524</u>	<u>106%</u>
4300 · Operating Grant Revenues				
Total 4000 · MARINA REVENUES	<u>1,076,082</u>	<u>1,045,665</u>	<u>30,417</u>	<u>103%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2016

Expense	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	4,798	2,500	2,298	192%
5921 · Internet Billing Service	917	1,023	-106	90%
5210 · Dues & Subscriptions	3,326	3,300	26	101%
5220 · Office Supplies				
5223 · Administration	2,408	1,281	1,127	188%
5225 · Operations	3,424	3,440	-16	100%
Total 5220 · Office Supplies	5,832	4,721	1,111	124%
5230 · Postage & Equip Lease				
5232 · Meter Lease	377	339	38	111%
5235 · Postage	26	566	-540	5%
Total 5230 · Postage & Equip Lease	403	905	-502	45%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	1,861	2,117	-256	88%
5245 · Toner & Supplies				
Total 5240 · Copier Lease & Supplies	1,861	2,117	-256	88%
5250 · Telephone & Communications				
5253 · Administration	5,413	6,176	-763	88%
5255 · Operations	354	730	-376	48%
Total 5250 · Telephone & Communications	5,767	6,906	-1,139	84%
5260 · Professional Services				
5269 · Payroll Processing	1,503	1,841	-338	82%
5263 · Audit fees	14,500	14,500		100%
5262 · Accounting	19,440	22,500	-3,060	86%
5264 · Peoples Desal Costs				
5265 · Legal	84,521	37,500	47,021	225%
5268 · Computer Consulting	1,769	2,570	-801	69%
Total 5260 · Professional Services	121,733	78,911	42,822	154%
5270 · Licenses & Permits		209	-209	
5281 · Resale Merchandise		663	-663	
5290 · Credit Card Fees	6,171	5,746	425	107%
Total 5200 · General & Administrative	150,808	107,001	43,807	141%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	129,665	138,846	-9,181	93%
5315 · Operations	63,798	66,737	-2,939	96%
5318 · Maintenance	40,456	42,299	-1,843	96%
Total 5310 · Salaries	233,919	247,882	-13,963	94%
5330 · Payroll Taxes				
5333 · Administration	9,065	10,620	-1,555	85%
5335 · Operations	4,938	7,605	-2,667	65%
5338 · Maintenance	3,171	3,618	-447	88%
5330 · Payroll Taxes - Other				
Total 5330 · Payroll Taxes	17,174	21,843	-4,669	79%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2016

	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
5340 · Employee Benefits				
5343 · Administration	35,144	42,048	-6,904	84%
5345 · Operations	13,322	9,707	3,615	137%
5348 · Maintenance	22,324	35,374	-13,050	63%
Total 5340 · Employee Benefits	70,790	87,129	-16,339	81%
5350 · Workers Compensation				
5353 · Administration	1,800	1,602	198	112%
5355 · Operations	3,522	2,694	828	131%
5358 · Maintenance	4,002	6,549	-2,547	61%
Total 5350 · Workers Compensation	9,324	10,845	-1,521	86%
5360 · Education & Training				
5363 · Administration	429	2,000	-1,571	21%
5365 · Operations	1,009			
Total 5360 · Education & Training	1,438	2,000	-562	72%
Total 5300 · Personnel	332,645	369,699	-37,054	90%
5400 · Insurance				
5410 · Liability Insurance	63,143	59,400	3,743	106%
Total 5400 · Insurance	63,143	59,400	3,743	106%
5500 · Utilities				
5540 · Sewer	17,859	20,000	-2,141	89%
5510 · Garbage	26,708	26,500	208	101%
5520 · Gas and Electric	90,000	98,000	-8,000	92%
5530 · Water	14,633	16,000	-1,367	91%
Total 5500 · Utilities	149,200	160,500	-11,300	93%
5600 · Operating Supplies				
5610 · Vehicles	3,817	4,250	-433	90%
5620 · Vessels		100	-100	
5625 · Operations	9,653	10,700	-1,047	90%
Total 5600 · Operating Supplies	13,470	15,050	-1,580	90%
5700 · Depreciation	235,998	236,250	-252	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	354	2,604	-2,250	14%
5820 · Vessels				
5830 · Equip Rental	1,670	2,977	-1,307	56%
5840 · Small Tools		540	-540	
5850 · Repair Materials	14,704	36,379	-21,675	40%
5860 · Outside Service Contracts	34,340	30,000	4,340	114%
5870 · Derelict Disposal	88	15,000	-14,912	1%
Total 5800 · Repairs & Maintenance	51,156	87,500	-36,344	58%
5900 · Financial Expenses				
5920 · Bank Service Charges	1,732	2,000	-268	87%
5990 · Bad Debt	10,625	12,500	-1,875	85%
Total 5900 · Financial Expenses	12,357	14,500	-2,143	85%
Total · MARINA EXPENSES	1,008,777	1,049,900	-41,123	96%
Net Ordinary Income - Marina Operations	67,305	-4,235	71,540	-1589%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2016

	<u>Jul - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	31,639	31,639	0	100%
4052 · MBARI - MARS Cable				
4053 · MBARI	12,720	13,052	-332	97%
Total 4050 · Trust Lands Lease Revenue	<u>44,359</u>	<u>44,691</u>	<u>-332</u>	<u>99%</u>
4500 · Leases				
4501 · K-Pier Lease	8,337	8,336	1	100%
4502 · Cannery Building				
4518 · Suite 5	11,807	11,808	-1	100%
4510 · Suite 6	12,370	12,368	2	100%
4520 · Suite 9				
4504 · Suite 3	41,806	41,802	4	100%
4511 · Suite 1 & 10	8,506	8,508	-2	100%
4515 · Suite 4	40,431	40,428	3	100%
4517 · Suite 2	15,118	15,120	-2	100%
4523 · Canary NNN	16,094	15,000	1,094	107%
Total 4502 · Cannery Building	<u>146,132</u>	<u>145,034</u>	<u>1,098</u>	<u>101%</u>
4530 · RV Lot	15,500	15,498	2	100%
4540 · Martin & Mason				
4541 · SH Spare Office	1,772	2,617	-845	68%
4560 · North Harbor				
4562 · Sea Harvest	18,090	18,498	-408	98%
4568 · Monterey Bay Kayaks	8,974	22,721	-13,747	39%
4572 · Pottery Planet	18,911	20,594	-1,683	92%
Total 4560 · North Harbor	<u>45,975</u>	<u>61,813</u>	<u>-15,838</u>	<u>74%</u>
Total 4500 · Leases	<u>217,716</u>	<u>233,298</u>	<u>-15,582</u>	<u>93%</u>
4600 · District Property Taxes	157,657	120,000	37,657	131%
4700 · Other Revenues & Concessions				
4727 · Key Sales	3,650	3,600	50	101%
4125 · Amenity Fee	141,908	138,278	3,630	103%
4710 · Vending Activities				
4711 · Washer/Dryer	5,482	3,900	1,582	141%
4712 · Soda	270			
Total 4710 · Vending Activities	<u>5,752</u>	<u>3,900</u>	<u>1,852</u>	<u>147%</u>
4720 · Dry Storage	28,391	29,325	-934	97%
4725 · North Harbor Use Fee	27,574	27,000	574	102%
4726 · Annual Launch Fee (Sm. Water)				
4730 · NH Washdown	723	1,000	-277	72%
4735 · Camp/RV	3,581	2,200	1,381	163%
4740 · Equipment Rental		500	-500	
4751 · Permits	3,528	5,000	-1,472	71%
4765 · Faxes, Copies & Postage	38	400	-362	10%
Total 4700 · Other Revenues & Concessions	<u>215,145</u>	<u>211,203</u>	<u>3,942</u>	<u>102%</u>
4800 · Interest				

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2016

	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
4846 · Umpqua Interest	763	500	263	153%
4843 · First Capital Bank	1,547	1,500	47	103%
4841 · Union Bank Interest	37	350	-313	11%
4845 · SBB Interest	64			
Total 4800 · Interest	2,411	2,350	61	103%
Total 4400 · LEASE AND OTHER INCOME	637,288	611,542	25,746	104%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	58,519	60,227	-1,708	97%
7150 · Insurance Financing				
Total 7100 · Interest Expense	58,519	60,227	-1,708	97%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,700	-111	98%
7221 · CSDA Dues				
Total 7200 · Other Financial Expenses	5,589	5,700	-111	98%
5700 · Depreciation	235,998	236,250	-252	100%
7300 · Commissioner Expenses				
7310 · Election Costs		175,000	-175,000	
7320 · Monthly Stipend	5,356	6,000	-644	89%
7321 · Employer Payroll Taxes	410	540	-130	76%
7330 · Incurred Expenses	1,768	1,000	768	177%
Total 7300 · Commissioner Expenses	7,534	182,540	-175,006	4%
Total 7000 · LEASE AND OTHER EXPENSES	307,640	484,717	-177,077	63%
Net Ordinary Income - Lease & Other Operations	329,648	126,825	202,823	260%
Net Ordinary Income - Combined Operations	396,953	122,590	274,363	324%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2016

	<u>Jul - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	135,242	100,000	35,242	135%
8201 · Reimbursable expenses	-12,084	-100,000	87,916	12%
Total 8001 · Cost Reimbursements	<u>123,158</u>		<u>123,158</u>	<u>100%</u>
Total Other Income	123,158		123,158	100%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9054 · Sea Lion Deterrent Fencing		50,000	-50,000	
9053 · Dock Maintenance		20,000	-20,000	
9052 · NH Wharf Entrance Repair	6,931			
9051 · Sewer Lift Station		25,000	-25,000	
5880 · Dredging	6,392	13,000	-6,608	49%
9302 · Tsunami shoreline repairs	367,344	500,000	-132,656	73%
9800 · Dock Replacement	14,737			
9750 · Office Computers		2,500	-2,500	
9309 · New NH Restaurant	16,430	1,750,000	-1,733,570	1%
9250 · Security Camera		2,500	-2,500	
9150 · Cannery		5,500	-5,500	
9470 · NH Visitor Dock		200,000	-200,000	
Total 9000 · CAPITAL PROJECT EXPENSES	<u>411,834</u>	<u>2,568,500</u>	<u>-2,156,666</u>	<u>16%</u>
Total Other Expense	<u>411,834</u>	<u>2,568,500</u>	<u>-2,156,666</u>	<u>16%</u>
Net Other Income	<u>-288,676</u>	<u>-2,568,500</u>	<u>2,279,824</u>	<u>11%</u>
Net Income	<u><u>108,277</u></u>	<u><u>-2,445,910</u></u>	<u><u>2,554,187</u></u>	<u><u>-4%</u></u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2016

	<u>Jul - Dec 16</u>	<u>Jul - Dec 15</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	786,436	770,351	16,085	2%
4115 · Temporary Berthing	140,029	102,969	37,060	38%
4130 · Transient Berthing	17,217	21,525	-4,308	-20%
4112 · Qtrly/Annual Discount	-2,019	-3,093	1,074	35%
4113 · Commercial Vessel Dscnt	-6,626	-8,391	1,765	21%
4114 · Away (1 mnth) Dscnt	-386	-721	335	46%
4120 · Liveaboard Fees	60,849	52,943	7,906	15%
4260 · Towing - Intra Harbor	300	900	-600	-67%
4270 · Pumpouts	400	200	200	100%
4220 · Wait List	3,440	3,935	-495	-13%
4282 · Recovered Lien Costs	940	280	660	236%
4280 · Late Fees	14,998	13,900	1,098	8%
Total 4100 · Berthing Income	<u>1,015,578</u>	<u>954,798</u>	<u>60,780</u>	<u>6%</u>
4200 · Other Income - Operations				
4225 · Merchandise	1,656	699	957	137%
4285 · Dog Fee	785	830	-45	-5%
4230 · SH Parking	57,628	70,642	-13,014	-18%
4290 · Misc	435	238	197	83%
Total 4200 · Other Income - Operations	<u>60,504</u>	<u>72,409</u>	<u>-11,905</u>	<u>-16%</u>
Total 4000 · MARINA REVENUES	<u>1,076,082</u>	<u>1,027,207</u>	<u>48,875</u>	<u>5%</u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2016

Expense	Jul - Dec 16	Jul - Dec 15	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	4,798	1,437	3,361	234%
5921 · Internet Billing Service	917	938	-21	-2%
5210 · Dues & Subscriptions	3,326	3,612	-286	-8%
5220 · Office Supplies				
5223 · Administration	2,408	1,296	1,112	86%
5225 · Operations	3,424	6,010	-2,586	-43%
Total 5220 · Office Supplies	5,832	7,306	-1,474	-20%
5230 · Postage & Equip Lease				
5232 · Meter Lease	377	369	8	2%
5235 · Postage	26	547	-521	-95%
Total 5230 · Postage & Equip Lease	403	916	-513	-56%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	1,861	2,311	-450	-19%
Total 5240 · Copier Lease & Supplies	1,861	2,311	-450	-19%
5250 · Telephone & Communications				
5253 · Administration	5,413	5,216	197	4%
5255 · Operations	354	660	-306	-46%
Total 5250 · Telephone & Communications	5,767	5,876	-109	-2%
5260 · Professional Services				
5269 · Payroll Processing	1,503	1,560	-57	-4%
5263 · Audit fees	14,500	14,500		
5262 · Accounting	19,440	18,023	1,417	8%
5265 · Legal	84,521	54,399	30,122	55%
5268 · Computer Consulting	1,769	4,754	-2,985	-63%
Total 5260 · Professional Services	121,733	93,236	28,497	31%
5270 · Licenses & Permits		322	-322	-100%
5281 · Resale Merchandise		1,226	-1,226	-100%
5290 · Credit Card Fees	6,171	4,525	1,646	36%
Total 5200 · General & Administrative	150,808	121,705	29,103	24%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	129,665	128,949	716	1%
5315 · Operations	63,798	60,345	3,453	6%
5318 · Maintenance	40,456	39,271	1,185	3%
Total 5310 · Salaries	233,919	228,565	5,354	2%
5330 · Payroll Taxes				
5333 · Administration	9,065	8,334	731	9%
5335 · Operations	4,938	4,998	-60	-1%
5338 · Maintenance	3,171	2,951	220	7%
Total 5330 · Payroll Taxes	17,174	16,283	891	5%
5340 · Employee Benefits				
5343 · Administration	35,144	40,484	-5,340	-13%
5345 · Operations	13,322	18,833	-5,511	-29%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2016

	Jul - Dec 16	Jul - Dec 15	\$ Change	% Change
5348 · Maintenance	22,324	18,233	4,091	22%
Total 5340 · Employee Benefits	70,790	77,550	-6,760	-9%
5350 · Workers Compensation				
5353 · Administration	1,800	1,800		
5355 · Operations	3,522	3,522		
5358 · Maintenance	4,002	4,002		
Total 5350 · Workers Compensation	9,324	9,324		
5360 · Education & Training				
5363 · Administration	429	1,715	-1,286	-75%
5365 · Operations	1,009		1,009	100%
Total 5360 · Education & Training	1,438	1,715	-277	-16%
Total 5300 · Personnel	332,645	333,437	-792	-0%
5400 · Insurance				
5410 · Liability Insurance	63,143	55,746	7,397	13%
Total 5400 · Insurance	63,143	55,746	7,397	13%
5500 · Utilities				
5540 · Sewer	17,859	17,992	-133	-1%
5510 · Garbage	26,708	26,470	238	1%
5520 · Gas and Electric	90,000	92,077	-2,077	-2%
5530 · Water	14,633	14,448	185	1%
Total 5500 · Utilities	149,200	150,987	-1,787	-1%
5600 · Operating Supplies				
5610 · Vehicles	3,817	4,027	-210	-5%
5625 · Operations	9,653	10,687	-1,034	-10%
Total 5600 · Operating Supplies	13,470	14,714	-1,244	-8%
5700 · Depreciation	235,998	235,998		
5800 · Repairs & Maintenance				
5810 · Vehicles	354	2,786	-2,432	-87%
5830 · Equip Rental	1,670	1,650	20	1%
5840 · Small Tools		600	-600	-100%
5850 · Repair Materials	14,704	19,683	-4,979	-25%
5860 · Outside Service Contracts	34,340	21,009	13,331	63%
5870 · Derelict Disposal	88	16,580	-16,492	-99%
Total 5800 · Repairs & Maintenance	51,156	62,308	-11,152	-18%
5900 · Financial Expenses				
5920 · Bank Service Charges	1,732	2,556	-824	-32%
5990 · Bad Debt	10,625	12,750	-2,125	-17%
Total 5900 · Financial Expenses	12,357	15,306	-2,949	-19%
Total · MARINA EXPENSES	1,008,777	990,201	18,576	2%
Net Ordinary Income - Marina Operations	67,305	37,006	30,299	82%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2016

	Jul - Dec 16	Jul - Dec 15	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	31,639	29,829	1,810	6%
4053 · MBARI	12,720	12,396	324	3%
Total 4050 · Trust Lands Lease Revenue	<u>44,359</u>	<u>42,225</u>	<u>2,134</u>	<u>5%</u>
4500 · Leases				
4501 · K-Pier Lease	8,337	8,125	212	3%
4502 · Cannery Building				
4518 · Suite 5	11,807	11,508	299	3%
4510 · Suite 6	12,370	12,055	315	3%
4520 · Suite 9		662	-662	-100%
4504 · Suite 3	41,806	40,743	1,063	3%
4511 · Suite 1 & 10	8,506	8,290	216	3%
4515 · Suite 4	40,431	39,403	1,028	3%
4517 · Suite 2	15,118	14,734	384	3%
4523 · Canary NNN	16,094	710	15,384	2,167%
Total 4502 · Cannery Building	<u>146,132</u>	<u>128,105</u>	<u>18,027</u>	<u>14%</u>
4530 · RV Lot	15,500	15,106	394	3%
4541 · SH Spare Office	1,772	2,551	-779	-31%
4560 · North Harbor				
4562 · Sea Harvest	18,090	17,745	345	2%
4568 · Monterey Bay Kayaks	8,974	23,978	-15,004	-63%
4572 · Pottery Planet	18,911	18,430	481	3%
Total 4560 · North Harbor	<u>45,975</u>	<u>60,153</u>	<u>-14,178</u>	<u>-24%</u>
Total 4500 · Leases	<u>217,716</u>	<u>214,040</u>	<u>3,676</u>	<u>2%</u>
4600 · District Property Taxes	157,657	148,315	9,342	6%
4700 · Other Revenues & Concessions				
4727 · Key Sales	3,650	3,820	-170	-4%
4125 · Amenity Fee	141,908	143,386	-1,478	-1%
4710 · Vending Activities				
4711 · Washer/Dryer	5,482	4,683	799	17%
4712 · Soda	270		270	100%
Total 4710 · Vending Activities	<u>5,752</u>	<u>4,683</u>	<u>1,069</u>	<u>23%</u>
4720 · Dry Storage	28,391	28,087	304	1%
4725 · North Harbor Use Fee	27,574	32,995	-5,421	-16%
4730 · NH Washdown	723	1,361	-638	-47%
4735 · Camp/RV	3,581	2,378	1,203	51%
4740 · Equipment Rental		660	-660	-100%
4751 · Permits	3,528	6,042	-2,514	-42%
4755 · Floating Docks				
4765 · Faxes, Copies & Postage	38	17	21	124%
Total 4700 · Other Revenues & Concessions	<u>215,145</u>	<u>223,429</u>	<u>-8,284</u>	<u>-4%</u>
4800 · Interest				
4846 · Umpqua Interest	763	761	2	0%
4843 · First Capital Bank	1,547	1,552	-5	-0%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2016

	Jul - Dec 16	Jul - Dec 15	\$ Change	% Change
4841 · Union Bank Interest	37	2,146	-2,109	-98%
4845 · SBB Interest	64	349	-285	-82%
Total 4800 · Interest	2,411	4,808	-2,397	-50%
Total 4400 · LEASE AND OTHER INCOME	637,288	632,817	4,471	1%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	58,519	65,772	-7,253	-11%
Total 7100 · Interest Expense	58,519	65,772	-7,253	-11%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,637	-48	-1%
Total 7200 · Other Financial Expenses	5,589	5,637	-48	-1%
5700 · Depreciation	235,998	235,998		
7300 · Commissioner Expenses				
7320 · Monthly Stipend	5,356	5,300	56	1%
7321 · Employer Payroll Taxes	410	382	28	7%
7330 · Incurred Expenses	1,768	1,357	411	30%
Total 7300 · Commissioner Expenses	7,534	7,039	495	7%
Total 7000 · LEASE AND OTHER EXPENSES	307,640	314,446	-6,806	-2%
Net Ordinary Income - Lease & Other Operations	329,648	318,371	11,277	4%
Net Ordinary Income - Combined Operations	396,953	355,377	41,576	12%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	135,242	53,036	82,206	155%
8201 · Reimbursable expenses	-12,084	-29,700	17,616	59%
Total 8001 · Cost Reimbursements	123,158	23,336	99,822	428%
Total Other Income	123,158	23,336	99,822	428%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9052 · NH Wharf Entrance Repair	6,931		6,931	100%
5880 · Dredging	6,392	40,797	-34,405	-84%
9302 · Tsunami shoreline repairs	367,344	3,945	363,399	9,212%
9800 · Dock Replacement	14,737		14,737	100%
9309 · New NH Restaurant	16,430	17,096	-666	-4%
9565 · Miscellaneous Capital Projects		9,545	-9,545	-100%
9150 · Cannery		10,982	-10,982	-100%
Total 9000 · CAPITAL PROJECT EXPENSES	411,834	82,365	329,469	400%
Total Other Expense	411,834	82,365	329,469	400%
Net Other Income	-288,676	-59,029	-229,647	-389%
Net Income	108,277	296,348	-188,071	-63%

Moss Landing Harbor District A/P Aging Summary

As of December 31, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Airgas	77.02	0.00	0.00	0.00	0.00	77.02
Ambient Air	1,316.00	0.00	0.00	0.00	0.00	1,316.00
AT&T	112.33	0.00	0.00	0.00	0.00	112.33
Bayside Oil, Inc.	2,464.00	0.00	0.00	0.00	0.00	2,464.00
CAHM & PC	0.00	-300.00	0.00	0.00	0.00	-300.00
California Special Districts Association	0.00	0.00	-6,026.00	0.00	0.00	-6,026.00
CalPERS	0.00	-7,920.72	0.00	0.00	0.00	-7,920.72
Cintas	313.74	0.00	0.00	0.00	0.00	313.74
Corralitos Electric	4,970.32	0.00	0.00	0.00	0.00	4,970.32
DMV Renewal	0.00	0.00	-10.00	0.00	0.00	-10.00
Don Chapin	0.00	348,487.44	0.00	0.00	0.00	348,487.44
Konica Minolta Premier Finance	291.18	0.00	0.00	0.00	0.00	291.18
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Lockton Insurance Brokers, LLC	0.00	-325.00	0.00	0.00	0.00	-325.00
Mathew Bender & Co., Inc.	0.00	81.88	0.00	0.00	0.00	81.88
Monterey County Tax Collector	0.00	0.00	-1,187.21	0.00	0.00	-1,187.21
Pajaro Valley Lock Shop	0.00	367.69	0.00	0.00	0.00	367.69
Pajaro/Sunny Mesa C.S.D.	1,960.79	0.00	0.00	0.00	0.00	1,960.79
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Pitney Bowes Global Financial Svc LLC	128.85	0.00	0.00	0.00	0.00	128.85
Premium Assignment Corporation	0.00	-11,145.48	0.00	0.00	0.00	-11,145.48
Principal Financial	0.00	-265.33	0.00	0.00	0.00	-265.33
Rabobank	262.29	0.00	0.00	0.00	0.00	262.29
Social Vocational Services, Inc.	0.00	-1,022.45	0.00	0.00	0.00	-1,022.45
Teresa Stringer	1,050.00	0.00	0.00	0.00	0.00	1,050.00
U.S. Bank	618.94	0.00	0.00	0.00	0.00	618.94
VALIC	4,346.98	0.00	0.00	0.00	0.00	4,346.98
Veritiv Operating Company	955.20	0.00	0.00	0.00	0.00	955.20
Vision Service Plan	0.00	-127.88	0.00	0.00	0.00	-127.88
Wendy L. Cumming, CPA	2,632.50	0.00	0.00	0.00	0.00	2,632.50
TOTAL	<u>21,500.14</u>	<u>307,430.15</u>	<u>-7,223.21</u>	<u>0.00</u>	<u>0.00</u>	<u>321,707.08</u>

Moss Landing Harbor District

Warrant Listing

As of December 31, 2016

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Bill Pmt -Check	11/11/2016	16898	Airgas	-77.02
Bill Pmt -Check	11/11/2016	16899	AT&T	-113.51
Bill Pmt -Check	11/11/2016	16900	Bryant Jolley	-14,500.00
Bill Pmt -Check	11/11/2016	16913	Byte Technology	-211.50
Bill Pmt -Check	11/11/2016	16914	California Special Districts Association	-6,026.00
Bill Pmt -Check	11/11/2016	16915	Carmel Marina Corporation	-4,005.45
Bill Pmt -Check	11/11/2016	16916	Central Coast Systems, Inc.	-105.00
Bill Pmt -Check	11/11/2016	16917	Charles Jones	0.00
Bill Pmt -Check	11/11/2016	16918	Cintas	0.00
Bill Pmt -Check	11/11/2016	16919	CSI, Inc.	-154.38
Bill Pmt -Check	11/11/2016	16920	Henderson Marine Supply	-1,368.86
Bill Pmt -Check	11/11/2016	16921	Josh Williams	-510.00
Bill Pmt -Check	11/11/2016	16922	Kim Schneider	-500.00
Bill Pmt -Check	11/11/2016	16923	Konica Minolta Premier Finance	-266.42
Bill Pmt -Check	11/11/2016	16924	Michael Tracy	-202.50
Bill Pmt -Check	11/11/2016	16925	Monterey Bay Diving	-8,540.00
Bill Pmt -Check	11/11/2016	16926	Pajaro Valley Lock Shop	-198.09
Bill Pmt -Check	11/11/2016	16927	Pajaro/Sunny Mesa C.S.D.	-1,522.35
Bill Pmt -Check	11/11/2016	16928	PG&E	-20,000.00
Bill Pmt -Check	11/11/2016	16929	Premium Assignment Corporation	-11,145.48
Bill Pmt -Check	11/11/2016	16930	Principal Financial	-49.56
Bill Pmt -Check	11/11/2016	16931	Rabobank	-490.92
Bill Pmt -Check	11/11/2016	16932	Redshift	-136.85
Bill Pmt -Check	11/11/2016	16933	Richard Petty	-525.00
Bill Pmt -Check	11/11/2016	16934	Richard Seadler	-525.00
Bill Pmt -Check	11/11/2016	16935	Sanctuary Cruises	-500.00
Bill Pmt -Check	11/11/2016	16936	Sea Engineering, Inc.	-6,366.72
Bill Pmt -Check	11/11/2016	16937	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	11/11/2016	16938	Sunrise Express	-48.75
Bill Pmt -Check	11/11/2016	16939	Tommy Razerca	-292.53
Bill Pmt -Check	11/11/2016	16940	U.S. Bank	-1,257.26
Bill Pmt -Check	11/11/2016	16941	United Site Services of Calif., Inc.	-223.03
Bill Pmt -Check	11/11/2016	16942	VALIC	-6,521.23
Bill Pmt -Check	11/11/2016	16943	Veritiv Operating Company	-1,053.94
Bill Pmt -Check	11/11/2016	16944	Vision Sevice Plan	0.00
Bill Pmt -Check	11/11/2016	16945	WASH	-202.08
Bill Pmt -Check	11/11/2016	16946	Charles Jones	-348.00
Bill Pmt -Check	11/22/2016	16947	AT&T	-489.41
Bill Pmt -Check	11/22/2016	16948	Brian Phelps	-824.00
Bill Pmt -Check	11/22/2016	16949	Dewayn Kezerle	-512.20
Bill Pmt -Check	11/22/2016	16950	DMV Renewal	-10.00
Bill Pmt -Check	11/22/2016	16951	Doctors on Duty	-115.00
Bill Pmt -Check	11/22/2016	16952	Electric Car Center	-240.43
Bill Pmt -Check	11/22/2016	16953	Ferrante, Vincent	-1,067.57

**Moss Landing Harbor District
Warrant Listing**

As of December 31, 2016

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	11/22/2016	16954	Jarvis, Fay, Doport & Gibson, LLP	-5,480.00
Bill Pmt -Check	11/22/2016	16955	Linda G. McIntyre	-400.00
Bill Pmt -Check	11/22/2016	16956	Louise and Peter Berry	-575.00
Bill Pmt -Check	11/22/2016	16957	Monterey County Tax Collector	-1,187.21
Bill Pmt -Check	11/22/2016	16958	Sea Engineering, Inc.	-12,925.01
Bill Pmt -Check	11/22/2016	16959	Sean Boatner	-500.00
Bill Pmt -Check	11/22/2016	16960	Ted Tomasek	-20.00
Bill Pmt -Check	11/22/2016	16961	Verizon Wireless	-141.18
Bill Pmt -Check	11/22/2016	16962	Wald, Ruhne & Dost Architects, LP	-1,702.50
Bill Pmt -Check	11/22/2016	16963	AT&T	-228.31
Bill Pmt -Check	11/25/2016	16964	Valero Marketing and Supply Company	-240.17
Bill Pmt -Check	11/28/2016	16965	Vision Sevice Plan	-133.32
Check	11/30/2016			-146.50
Bill Pmt -Check	12/06/2016	16966	Blue Tarp Financial, Inc.	-96.54
Bill Pmt -Check	12/06/2016	16967	Carmel Marina Corporation	-653.04
Bill Pmt -Check	12/06/2016	16968	Cintas	0.00
Bill Pmt -Check	12/06/2016	16969	Hodges Consulting Services	-510.00
Bill Pmt -Check	12/06/2016	16970	Konica Minolta Premier Finance	-266.42
Bill Pmt -Check	12/06/2016	16971	Lawrence Gutheil	-988.85
Bill Pmt -Check	12/06/2016	16972	Leon Costello	-386.85
Bill Pmt -Check	12/08/2016	16973	Monterey Signs	-456.23
Bill Pmt -Check	12/06/2016	16974	MRWPCA	-857.33
Bill Pmt -Check	12/06/2016	16975	Pacific Coast Congress	-225.00
Bill Pmt -Check	12/06/2016	16976	Pajaro/Sunny Mesa C.S.D.	-1,662.47
Bill Pmt -Check	12/06/2016	16977	Redshift	-136.85
Bill Pmt -Check	12/06/2016	16978	Scotts Valley Sprinkler	-204.55
Bill Pmt -Check	12/06/2016	16979	Sunrise Express	-48.75
Bill Pmt -Check	12/06/2016	16980	U.S. Bank	-362.67
Bill Pmt -Check	12/06/2016	16981	United Site Services of Calif., Inc.	-223.03
Bill Pmt -Check	12/06/2016	16982	WASH	-202.08
Bill Pmt -Check	12/06/2016	16983	Wendy L. Cumming, CPA	-3,881.25
Bill Pmt -Check	12/06/2016	16984	Wilkin's Action Graphics	-448.14
Bill Pmt -Check	12/06/2016	16985	Carmel Marina Corporation	-219.44
Bill Pmt -Check	12/08/2016	16986	Carmel Marina Corporation	-2,506.08
Bill Pmt -Check	12/06/2016	16987	Carmel Marina Corporation	-653.04
Bill Pmt -Check	12/16/2016	16988	AT&T	-122.79
Bill Pmt -Check	12/16/2016	16989	CalPERS	-7,569.93
Bill Pmt -Check	12/16/2016	16990	Caravel	-3,450.00
Bill Pmt -Check	12/16/2016	16991	Chi Fong	-12.00
Bill Pmt -Check	12/16/2016	16992	Cintas	-1,059.30
Bill Pmt -Check	12/16/2016	16993	Kathryn Hill	-423.00
Bill Pmt -Check	12/16/2016	16994	Linda G. McIntyre	-400.00
Bill Pmt -Check	12/16/2016	16995	MRWPCA	-5,095.75
Bill Pmt -Check	12/16/2016	16996	PG&E	-20,000.00
Bill Pmt -Check	12/16/2016	16997	Premium Assignment Corporation	-11,145.48

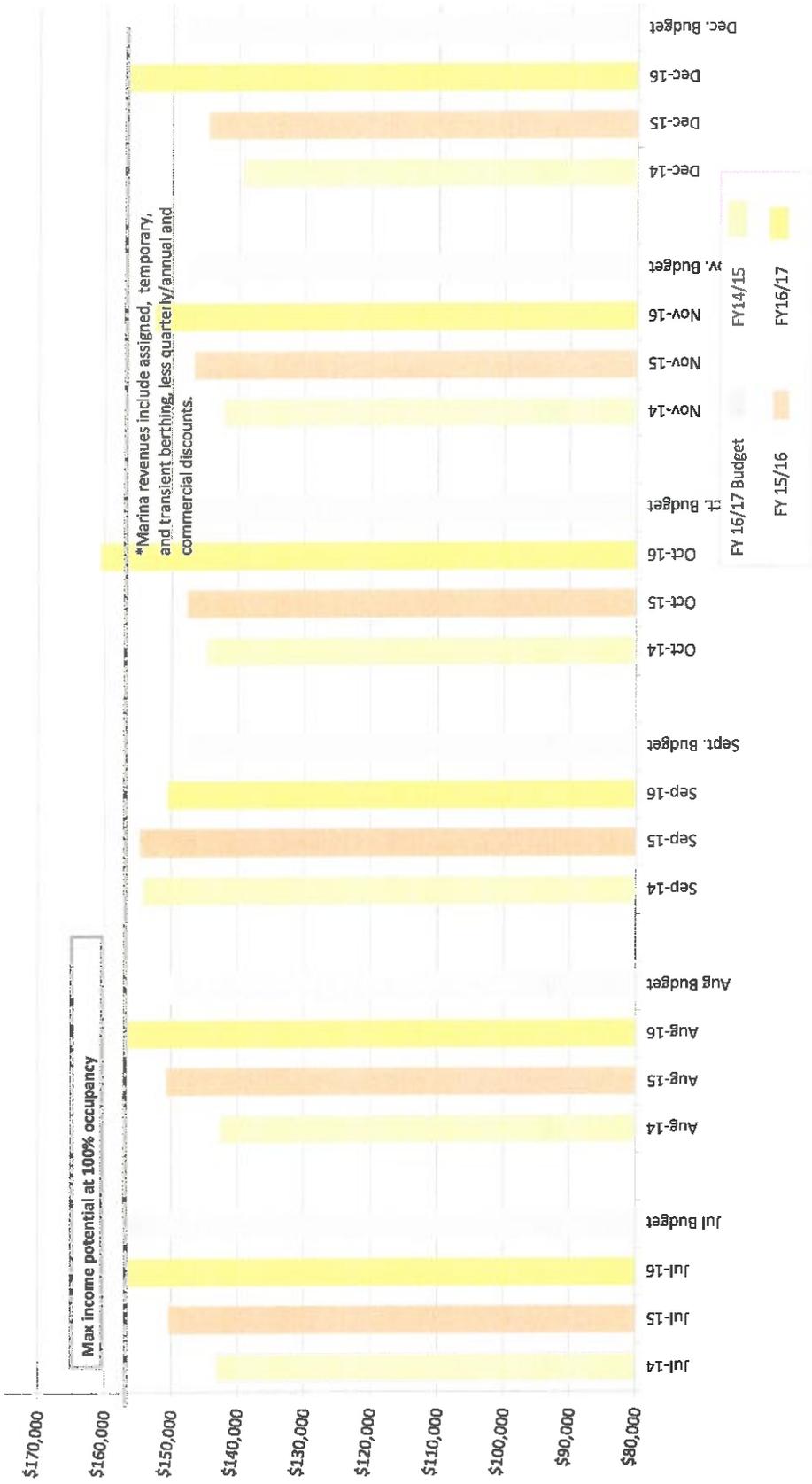
Moss Landing Harbor District

Warrant Listing

As of December 31, 2016

Type	Date	Num	Name	Amount
Bill Pmt -Check	12/16/2016	16998	Principal Financial	-265.33
Bill Pmt -Check	12/16/2016	16999	Rabobank	-262.29
Bill Pmt -Check	12/16/2016	17000	Revel Enviornmental Manufacturing , Inc.	-520.00
Bill Pmt -Check	12/16/2016	17001	Sean Boatner	-37.00
Bill Pmt -Check	12/16/2016	17002	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	12/16/2016	17003	Sunrise Express	-48.75
Bill Pmt -Check	12/16/2016	17004	United Site Services of Calif., Inc.	-223.03
Bill Pmt -Check	12/16/2016	17005	Valero Marketing and Supply Company	-320.39
Bill Pmt -Check	12/16/2016	17006	VALIC	-4,341.88
Bill Pmt -Check	12/16/2016	17007	Veritiv Operating Company	-610.53
Bill Pmt -Check	12/16/2016	17008	Verizon Wireless	-140.87
Bill Pmt -Check	12/16/2016	17009	Vision Sevice Plan	-127.88
Bill Pmt -Check	12/16/2016	17010	Wald, Ruhnke & Dost Architects, LP	-1,920.00
Bill Pmt -Check	12/20/2016	17011	CalPERS	0.00
Bill Pmt -Check	12/21/2016	17012	Airgas	-74.75
Bill Pmt -Check	12/21/2016	17013	AT&T	-227.40
Bill Pmt -Check	12/21/2016	17014	Byte Technology	-375.00
Bill Pmt -Check	12/21/2016	17015	CAHM & PC	-300.00
Bill Pmt -Check	12/21/2016	17016	CalPERS	-7,920.72
Bill Pmt -Check	12/21/2016	17017	Chris Reuter	-874.85
Bill Pmt -Check	12/21/2016	17018	Haley & Aldrich, Inc.	-2,942.00
Bill Pmt -Check	12/21/2016	17019	Hodges Consulting Services	-1,258.80
Bill Pmt -Check	12/21/2016	17020	Home Depot	-810.10
Bill Pmt -Check	12/21/2016	17021	Jarvis, Fay, Doportto & Gibson, LLP	-45,870.38
Bill Pmt -Check	12/21/2016	17022	Jeremy Tetrick	-50.00
Bill Pmt -Check	12/21/2016	17023	Lockton Insurance Brokers, LLC	-650.00
Bill Pmt -Check	12/21/2016	17024	MBS Business Systems	-118.44
Bill Pmt -Check	12/21/2016	17025	Robert Dijkman	-544.70
Bill Pmt -Check	12/21/2016	17026	Sea Engineering, Inc.	-18,891.27
Bill Pmt -Check	12/21/2016	17027	Valero Marketing and Supply Company	-320.39
Bill Pmt -Check	12/21/2016	17028	AT&T	-487.65
Check	12/31/2016			-161.31
Total 1009 Union - Operating				-271,932.71
TOTAL				-271,932.71

Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison





7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
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GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

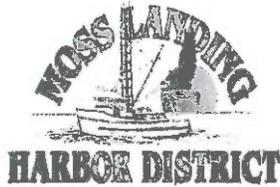
BOARD OF COMMISSIONERS
Russell Jeffries
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Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

STAFF REPORT

ITEM NUMBER 7 – PROJECT STATUS BOARD MEETING OF JANUARY 25, 2017

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot			X	
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Admin Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Early 2017	Maintenance Dock Emergency Repair		X		Awaiting ACOE Permit; Rec'd CCC, RWQCB and Mo Co Emergency Permits
Sometime in December 2016	Tsunami Shoreline Erosion Project			X	FEMA granted time extension to 12-31-17; main revetment repair completed; Permit conditions require add'l work (on this Agenda.) Requested & awaiting response from FEMA for increase in reimbursement amount.
Emergency Repairs by early 2017	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans permit process delayed project; now awaiting PG & E to move meter box.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit that was in immediate need of replacement was replaced October 2015.
FY 2017	Postponed due to budget constraints NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



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**EXECUTIVE
GENERAL MANAGER**

HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

**ITEM NUMBER 8 – COMMUNITY RELATIONS, REQUESTS, ISSUES
BOARD MEETING OF JANUARY 25, 2017**

1. The GM met with Lee Genz from the Dynegy Power Plant to meet his successor. Ernie Bloecher (pronounced "Blecker") upon Lee's retirement on March 31, 2017.
2. Dynegy Power Plant is shutting down Units 6 and 7 (the "stacks") and have discontinued the Boat Wash Program since no further sediment will be disseminated. They will continue to operate their newer units that do not disseminate sediment.
3. The GM met with CSDA President Vince Ferrante, who introduced me to Chris Palmer, Public Affairs Field Coordinator for CSDA. Chris had attended the SDAMC dinner meeting the prior evening and was taking a tour of the Harbor while in the area.
4. Kirby Road which is owned by the County is eroding from all the recent rains so County Public Works permanently closed the gate access to Kirby Park at Elkhorn Road until it can be repaired. GM was informed it should be repaired within 60 days.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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 MOSS LANDING, CA 95039

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 GENERAL MANAGER
 HARBORMASTER

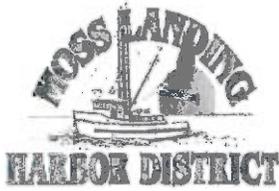
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 9 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF JANUARY 25, 2017

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Safari - merchandising	10/1/2015	Current	Peddlers	10/1/2017
Elkhorn Slough Safari - tours	10/1/2015	Current	Facilities Use	10/1/2017
Blue Water Ventures	10/31/2016	Current	Facilities Use	10/31/2017
Wild Fish - Vicki Crow	11/20/2016	Current	Peddlers	11/20/2017
Blue Water Marine	11/2/2015	Pending	Facilities Use	11/2/2016
Pacific Yachts - Chris Chrones	1/1/2016	Current	Facilities Use	2/6/2017
Elkhorn Slough Research Foundation	1/1/2016	Current	Facilities Use	1/1/2017
Monterey Bay Hydrobikes	2/4/2016	Current	Facilities Use	2/4/2017
Blue Ocean Whale Watch	2/18/2016	Current	Facilities Use	2/18/2017
Whisper Charters	2/22/2016	Current	Facilities Use	2/22/2017
Kahuna Sportfishing	3/19/2016	Current	Facilities Use	3/19/2017
REI Outdoor School	3/26/2016	Current	Facilities Use	3/26/2017
Venture Quest Kayaking	5/16/2016	Current	Facilities Use	5/16/2017
Kayak Connection	5/18/2016	Current	Facilities Use	5/18/2017
Secret Harbor Charter Tours	5/24/2016	Current	Facilities Use	5/24/2017
Sanctuary Cruises	6/6/2016	Current	Facilities Use	6/6/2017
Sea Goddess Whale Watching	6/10/2016	Current	Facilities Use	6/10/2017
MBARI - Slough Test Moorings	6/27/2016	Current	Facilities Use	6/27/2017
Fast Raft	7/8/2015	Current	Facilities Use	7/8/2017
Save Our Shores - Dockwalker Program	9/2/2016	Current	Facilities Use	9/2/2017

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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EXECUTIVE
GENERAL MANAGER

HARBORMASTER
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STAFF REPORT

ITEM NUMBER 10 – MEETING ANNOUNCEMENTS
BOARD MEETING OF JANUARY 25, 2017

2017 Meeting Schedule Monterey Bay National Marine Sanctuary Advisory Council (SAC).
For information contact Nichole Rodriguez, nichole.rodriguez@noaa.gov; 831.647.4206

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd
Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS

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7881 SANDHOLDT ROAD
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GENERAL MANAGER
HARBORMASTER

Linda G. McIntyre, Esq.

**ITEM NUMBER 11 - ASSIGNED LIVEBOARD REPORT
BOARD MEETING OF JANUARY 25, 2017**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

LIVEBOARDS

<u>Name</u>	<u>Vessel</u>
1. Anderson, T.	<i>Lanikai</i> CF 4134N
2. Auten, D.	<i>Serenity</i> , CF 8246 VH
3. Bachmanova, A.	<i>Espresso</i> , ON991915
4. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
5. Burns, P.	<i>Tralfamadore</i> , CF 9430 GL
6. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
7. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
8. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
9. Chojnowski, G.	<i>Moon Shadow</i> , CF 2325 SZ
10. Clark, N.	<i>China Cloud</i> , ON 999772
12. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
13. Chambers, B.	<i>Pyxis</i> , ON 984193
14. Comendant, T.	<i>Mariah</i> , CF 9747 GR
15. Crow, F.	<i>Tortuga</i> , ON 1190479
16. Degnan, P.	No Name, CF 8344 GT
17. Delahanty, G.	<i>Dreamer</i> 8370 EA
18. Elwell, G.	<i>Pearl</i> , ON 557575
19. Faneuf, C.	<i>Sandpiper</i> , CF 6280 EU
20. Felicano, J.	<i>Takara</i> , CF 3767 AS
21. Graham, D.	<i>Shelter Dog</i> , ON 593068
22. Harrington, H.	<i>Isle of View</i> , ON 997142
23. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
24. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
25. Jerred, D.	<i>Westwind</i> , CF8564 GM
26. Groom D	<i>Phoenix</i> , CF 5084 GJ
27. Jones, H.	<i>Laetare</i> , CF 5495 YB
28. Jones, T.	<i>Sanity</i> , CF 5249 SC

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

- | | |
|---|------------------------------------|
| 29. Johnson, J. /LaFever M. | <i>Aztlan</i> , ON 281903 |
| 30. Kampas,B./ LaFeaver | <i>Tee-Time</i> CF 5670 UY |
| 31. Knudson L./Knudson A. | <i>Spellbound</i> , ON 082155 |
| 32. Kurle L. | <i>Sweet Liberty</i> ON 105217 |
| 33. Larke, R. | <i>Rhiannon</i> , CF 8551 CA |
| 34. Burnett | <i>Zinful</i> CF5419 JG |
| 35. Maris, T. Joey Rodriguez | <i>Nimble</i> , CF 3730 KB |
| 36. Markley, S. | <i>Olivia</i> , CF 0322 VP. |
| 37. Nieman J. | <i>Inia</i> , ON 1074183 |
| 38. Niswonger, R. | <i>Illusion</i> , CF 0836 TA |
| 39. Nunes, D. | <i>Auroora</i> , ON 676686 |
| 40. Otis, T. | <i>Blue Moon</i> , CF 1886 GT |
| 41. Phelps, B. Gruber R | <i>Shadow II</i> , ON 661129 |
| 42. PhillipsA/FlavinS/FlavinC/FlavinS | <i>Odyle</i> , ON 559168 |
| 43. Velaquez A/ Velaquez R/ Velaquez R | <i>Lorraine</i> CF 0533 JL |
| 44. Raaphorst, D./Raaphorst M. | <i>Spirit</i> , ON 664971 |
| 45. Reins, D. | <i>Second Paradise</i> , ON 912484 |
| 46. Rotger, M. | <i>Raven</i> , ON 241650 |
| 48. Roulet, J. | <i>Double Eagle</i> , ON 519846 |
| 49. Piro, Daniel | <i>Gulf Star</i> CF 6082 GL |
| 50. Schuber, T. | <i>Bulldog</i> , ON 1219673 |
| 51. Stegmann, R. | <i>Wild Goose</i> , ON 589319 |
| 52. Stark, H. | <i>Outta Here</i> , CF 8370 EA |
| 53. Snyder, R. | <i>Jeannie B</i> , ON 261236 |
| 54. Thomas, B. | <i>Coho</i> , CF 9974 KK |
| 55. Tufts, M./ M White/ P Wiseman/R Son | <i>Enchantress</i> , CF 0878 SX |
| 56. Whaley, C/ Whaley C. | <i>Karuna</i> , ON 653218 |
| 57. Wolinski, Peter | <i>Ramona</i> , ON 1114657 |
| 58. Waters, J./Waters, M. | <i>No Name</i> CF 5670 GD |
| 59. <i>Kevin Antos</i> | <i>Water Billy</i> CF 8031 SB |
| 60. <i>Herrick Andrews</i> | <i>Sea Free</i> ON 613387 |

Total Number Vessels: 60
Total Number Persons: 75
Pending Applications: -0-



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 Andrew Amaral
 Margaret "Peggy" Shirrel, Ph.D.

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**EXECUTIVE
 GENERAL MANAGER**

**HARBORMASTER
 Linda G. McIntyre, Esq.**

STAFF REPORT

ITEM NUMBER 12 - SLIP INCOME REPORT
 BOARD MEETING OF JANUARY 25, 2017

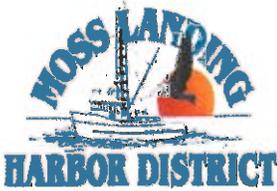
Slip Rates 2016/2017 per linear foot:

Assigned: \$7.35/ft./month
 Temporary: \$11.60/ft./month
 Transient: \$1.25/ft./day

<u>INCOME</u>		
<u>December 2016</u>	<u>December 2015</u>	<u>December 2016 Budget</u>
\$160,636	\$147,587	\$151,124

Slip income is above budget by \$9,513, due to higher than anticipated assigned and temporary berthing revenue. Slip income is above prior year by \$13,049, due to higher assigned and temporary berthing revenue in the current year.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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Tommy Razzeca

STAFF REPORT

ITEM NUMBER 13 – INCIDENT REPORT
BOARD MEETING OF JANUARY 25, 2017

12/26/16 On duty staff contacted MCSO to report hearing what may have been gun shots coming from the area of Moss Landing State Beach. Sheriff's deputies responded and patrolled the area but nothing was found and no additional shots were heard.

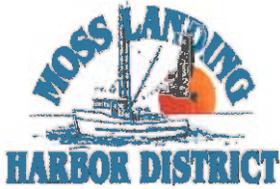
1/9/17 A Harbor tenant reported a theft of some small items off his vessel. The tenant completed an incident report and was advised by staff to contact the MCSO to file a report.

1/12/17 Staff found a vessel on F Dock that had sunk in its slip. Staff boomed the vessel off and the owner was notified. The owner was able to refloat the vessel the following day and repairs were made.

1/14/17 Staff received a report from a Pot Stop employee stating that her vehicle had been burglarized in the North Harbor parking lot. Harbor staff checked the North Harbor surveillance recording but was unable to see the incident. The victim was advised to file a report with MCSO.

No further incidents to report as of the date of this report 1/18/2017

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STAFF REPORT

ITEM NUMBER 22 – North Harbor Erosion Emergency - UPDATE
BOARD MEETING OF JANUARY 25, 2017

Resolution 16-01, declaring El Niño-caused erosion at the North Harbor wharf access an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

Recent storms have exacerbated the erosion which continues to deteriorate the wharf access and the electrical panel pad. After a lengthy process the Cal Trans Permit was received. We still have some finessing to do regarding the County and CCC permits but it looks as though the contractor can work on this project by the end of the month.

As of this writing we are waiting for PG & E to disconnect and relocate their meter box which is currently located in the area where construction is scheduled to take place. We anticipate the move by January 27th.

Especially because higher ocean surges and winter La Niña storms are occurring, it is evident that the condition of the wharf area continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-01 should continue in full force and effect.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM NUMBER 19– B DOCK EMERGENCY REPAIR BOARD MEETING OF JANUARY 25, 2017

Resolution 16-18, declaring the damage to several fingers and an area of the main dock walkway of B dock an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

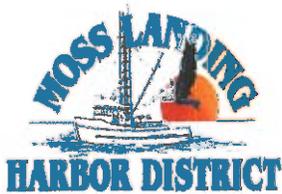
We opted to file a first party claim to our own insurance carrier at his suggestion, and they agreed to pay the District \$135,242 including electrical, less a \$5,000 deductible. This amount will pay for replacement of 60 feet of main dock plus re-running the electrical.

Winter storms and high winds are just punishing the wreckage; the work cannot begin soon enough. Kie Con, Inc. is preparing the dock and fingers for replacement. Work should commence in a few weeks.

Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the broken dock continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-18 should continue in full force and effect.

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STAFF REPORT

ITEM NUMBER 24 – RESO 17-01 DECLARING MAINTENANCE DOCK EROSION EMERGENCY PROJECT BOARD MEETING OF JANUARY 25, 2017

Last year's El Niño storms caused some mild erosion on the bank and under the Maintenance dock, but not sufficiently severe to require treating it as an emergency. Staff placed sand bags on the bank as a precautionary measure and focused on other emergencies and deadlines in the Harbor.

Unfortunately, this year's severe rain, wind, surge action and king tides resulted in sudden, unexpected and imminent threat to the dock and surrounding property. Damage that is occurring rapidly is the sloughing of the bank, imminent undermining to the parking lot; and rapid erosion around pipes and conduits to the oil pumpout facility and vessel sewage pumpout. The situation is getting worse with each storm. It should be noted that one of our whale watch permittees embarks and disembarks his passengers on that dock as well.

Our marine engineer Paul Roberts conducted a site visit and tells us we need to immediately work on installing bank stabilization and infilling where the bank has eroded away. If we don't act now the bank will further erode, rapidly during the storms, and this is a matter of public safety. With the uncertainty of La Niña storms, the last one of which caused such severe damage to the adjacent bank, we can't afford to wait a moment longer than necessary to undertake the repairs.

We can undertake the project without the 6+ week's delay the bid procedure would take if we meet the criteria set forth in the Public Contracts Code. Section 1102 defines emergency as follows: " 'Emergency,' as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

Section 22050 (a) (1) In the case of an emergency, a public agency, pursuant to a four-fifths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the Maintenance Dock area warrants immediate emergency repairs, and that there is no “band aid” temporary fix that would alleviate the problem sufficiently.

Staff recommends that the Board adopt Resolution No.17-01 declaring the Maintenance Dock Erosion project an emergency and authorizing the General Manager to proceed with the emergency infill and repairs at a cost not to exceed \$130,000.

RESOLUTION NO. 17-01

**A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS
OF THE MOSS LANDING HARBOR DISTRICT
DECLARING AN EMERGENCY PURSUANT TO SECTION 20168 OF THE PUBLIC
CONTRACT CODE AND AUTHORIZING THE EXPENDITURE OF DISTRICT
FUNDS FOR EMERGENCY REPAIR WORK IN AN INITIAL AMOUNT
NOT TO EXCEED \$130,000**

* * * * *

WHEREAS, during the El Niño storms of 2015/16 the shoreline at the Harbor District's Maintenance Dock and pumpout stations began eroding, necessitating the use of sandbags as a preventive measure, and

WHEREAS, this year's La Niña conditions including severe rain, wind, surge action and king tides resulted in the sudden, unexpected and imminent threat to the dock and surrounding property rapidly causing sloughing of the bank, imminent undermining to the parking lot; and rapid erosion around pipes and conduits to the oil pumpout facility and vessel sewage pumpout, and

WHEREAS, the District's marine engineer, Paul Roberts, has inspected the involved site and has opined that the District needs to immediately conduct repair work to prevent further significant erosion; and

WHEREAS, Engineer Roberts has further opined, and Staff concurs, that there is a need to perform repair and remedial work on an expedited basis in order to protect the integrity of the Maintenance Dock, the parking lot, the utility conduits associated with the pumpout facilities, and the oil pumpout and sewage pumpout infrastructure to ensure the general health, safety and welfare of the Harbor's property and constituents; and

WHEREAS, Staff instructed Engineer Paul Roberts to immediately prepare necessary drawings and specs so such repair work can commence, as well as obtain any necessary emergency permits, and

WHEREAS, Staff has placed orange cones along the bank at the parking lot edge and is monitoring the condition of the bank, utility conduits and pumpout infrastructure on a daily basis until the repair project can be completed, and

WHEREAS, Staff is of the opinion that adherence to the contract bidding procedures established in the Public Contract Code will result in unacceptable delays before the District can commence correction of the unsafe conditions and repairs to the Maintenance Dock, and

WHEREAS, Section 20168 of the Public Contract Code provides that in the case of an emergency, the District Board of Harbor Commissioners, by four-fifths vote, may pass a resolution declaring that the public interest and necessity demand the immediate expenditure of public funds to safeguard life, health and property, and that such monies may be expended without compliance with mandatory contract bidding procedures, and

WHEREAS, Section 1102 of the Public Contract Code defines emergency as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring action to prevent or

mitigate the loss or impairment of life, health or property, and the circumstances surrounding the sudden and dangerous condition of the Maintenance Dock have created the need to take immediate action to repair the same, meeting this definition of emergency.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Board of Harbor Commissioners of Moss Landing Harbor District hereby resolves as follows:

1. Based on the recitals set forth above, which are incorporated herein by reference, the Board hereby declares that an emergency situation, as defined in Public Contract Code Section 1102, exists with respect to the need to take immediate action to repair the revetment and bank at the Maintenance Dock in the Harbor so as to ensure the integrity of these facilities, to protect the property and well-being of all members of the public who use and frequent said facilities, and to protect all those who traverse Harbor waters from potential navigation hazards.

2. By this Resolution, and the authority granted by Public Contract Code Section 20168, the Board finds that the public interest and necessity demand the immediate expenditure of funds on hand to repair the maintenance Dock revetment and bank without need to comply with formal bidding procedures, and approves and/or ratifies the action of Staff and the District's General Manager to enter into any contract and/or task order with appropriate service providers and construction companies to provide the necessary analytical and remedial services, in an amount not to exceed \$130,000.

3. Staff and the Board shall review the status of the emergency and all emergency actions taken at the Board's next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, to determine whether the emergency and all work commenced in response thereto can be terminated.

4. Staff is further directed and authorized to take all other actions related to this emergency, such as the provision of notice to agencies with jurisdiction over the District's construction activities and notice to the public, and to report such actions at the next regularly scheduled Board meeting.

*****CERTIFICATION*****

Resolution No. 17-01 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 25th day of January, 2017, a quorum present and acting throughout, by the following vote, to wit:

AYES:

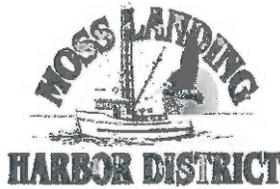
ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



BOARD OF COMMISSIONERS
Russ Jeffries
Tony Leonardini
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STAFF REPORT

ITEM NUMBER 25 – RESO 17-02 TSUNAMI SHORE REPAIR PROJECT PERMIT CONDITION CHANGE ORDER BOARD MEETING OF JANUARY 25, 2017

The 2011 Tsunami event resulted in 3 areas of shoreline erosion, a project for which no bids were received. The Board directed the GM to negotiate with a qualified contractor which was done with Don Chapin Co., Inc. performing the repair construction pursuant to their quotes "not to exceed \$826,774" for all three areas.

There were special permit conditions included in the Coastal Commission permit requiring the installation of a "mini park" at South Harbor and a pedestrian pathway at North Harbor. These conditions were overlooked when negotiating for the main shoreline repair work, which had an imminent completion deadline, and the costs to comply with the conditions were not included in the quote.

The bulk of the shoreline repairs are completed but the special permit conditions have yet to be completed. The equipment necessary to complete the work is still on site. Don Chapin Co., Inc. has now submitted a quote in the amount of \$44,500 exclusively for the remaining permit condition which must be completed by February 27, 2017.

Staff recommends that the Board adopt Resolution 17-02 authorizing the GM to enter into a Change Order with Don Chapin Co., Inc. for the completion of the special conditions required in the CCC permit issued for the Tsunami shoreline repair project subject to review and approval by District Counsel.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

RESOLUTION NO. 17-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AUTHORIZING A CHANGE ORDER IN AN AMOUNT NOT TO EXCEED \$44,500 FOR THE TSUNAMI SHORELINE REPAIR PROJECT

* * * * *

WHEREAS, on August 31, 2016 and September 7, 2016, the District's General Manager caused the publication of a Notice to Prospective Bidders soliciting sealed bids for its North and South Harbor Shore Protection Repair Project resulting from the 2011 Tsunami in the Salinas Californian and on the District's web page, and the project was also listed with the Salinas Valley Builders Exchange, the Santa Cruz Builders Exchanged and the Builders Exchange of Central California, and

WHEREAS, in response to the District's Notice, the District received no bids, and at its duly noticed and held Regular Meeting on September 28, 2016 the Board directed the General Manager to seek proposals from and negotiate a contract with a qualified contractor, and

WHEREAS, the General Manager solicited proposals from two local contractors, Granite Construction and Don Chapin Co., Inc. the latter of which submitted a proposal for the two North Harbor Shore Protection Repair locations and subsequently for the South Harbor Shoreline Protection location; and

WHEREAS, the Board at its October 20, 2016 Board Meeting awarded the contract for the project to Don Chapin Company, Inc.; and

WHEREAS, the Coastal Development Permit issued for the project contained two Special Conditions that included creating a mini-park at South Harbor and a pedestrian pathway at North Harbor by February 27, 2017 which were excluded from the project description in the contractors proposal; and

WHEREAS, the Don Chapin Company, Inc. has submitted a quote to perform the work necessitated by the Special Coastal Development Permit Conditions in the amount of \$44,500.00 and has committed to perform such work by the deadline of February 27, 2016 in accordance with the plans and specs prepared by the District's engineering consultant.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Moss Landing Board of Harbor Commissioners that the General Manager is hereby authorized to execute a contract change order in a form to be approved by the General Manager and District Counsel for the construction of the Special Permit Conditions consisting of a mini park at South Harbor and a pedestrian pathway at North Harbor in an amount not to exceed \$44,500.00.

CERTIFICATION

Resolution 17-02 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a Regular Meeting of the Board held on the 25th day of January 2017, a quorum present and acting throughout, by the following vote:

AYES:

NOES:

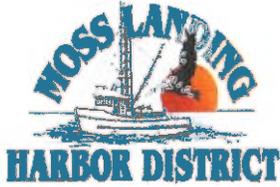
ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



BOARD OF COMMISSIONERS
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STAFF REPORT

ITEM NUMBER 26 – CONSIDER RESOLUTION 17-03 DECLARING A VACANCY BOARD MEETING OF JANUARY 25, 2017

Andrew Amaral was elected to the Board of Harbor Commissioners of the Moss Landing Harbor District in 2014 and has held said position to the current date. In the latter part of 2016, several Commissioners expressed some concern over Commissioner Amaral's unexcused absences, including two consecutive absences in October and November of 2016, from regularly scheduled Board meetings.

On December 5, Commissioner Amaral was provided with notice to the effect that further unexcused absences from Board meetings could result in the creation of a vacancy pursuant to relevant provisions of the California Government Code and the Board's own Bylaws, which provide that in the event of unexcused absences from three consecutive regular meetings, the Board may, by resolution, declare that a vacancy on the Board of Commissioners exists.

On December 6, 2016, Commissioner Amaral sent an e-mail to General Manager McIntyre stating in relevant part, that for several practical and personal reasons, "...I need to resign my position on the Moss Landing Harbor Commission." Commissioner Amaral also indicated that he had notified Board President Russ Jeffries of his pending resignation. Commissioner Amaral did not attend the Board's next regular rescheduled meeting of December 7, 2016, and did not seek an excused absence for the meeting from President Jeffries.

Subsequent to Commissioner Amaral's December 6 e-mail, General Manager McIntyre and President Jeffries attempted to contact Commissioner Amaral by electronic mail and telephone to confirm an effective date for Mr. Amaral's tendered resignation. Unfortunately, there have been no responses to these communications.

In light of the foregoing circumstances, the District has been compelled to prepare a resolution accepting Commissioner Amaral's resignation, declaring a vacancy on the Board, and stating its intent to fill the vacancy by appointment.

Staff recommends that the Board adopt Resolution 17-03 accepting the resignation of Commissioner Amaral and declaring a vacancy on the Board.

RESOLUTION 17-03

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT ACCEPTING THE RESIGNATION OF COMMISSIONER ANDREW AMARAL AND DECLARING A VACANCY ON THE BOARD

WHEREAS, Andrew Amaral was elected as a commissioner to the Board of Harbor Commissioners of the Moss Landing Harbor District in 2014 and has held said position to the current date; and

WHEREAS, Commissioner Amaral's absence from a number of regularly scheduled Board meetings, including two consecutive absences in October and November of 2016, resulted in the District notifying Commissioner Amaral on December 5, 2016 that further absences from Board meetings could result in the creation of a vacancy pursuant to relevant provisions of the California Government Code and the Board's own Bylaws, which provide that in the event of unexcused absences from three consecutive regular meetings, the Board may, by resolution, declare that a vacancy on the Board of Commissioners exists; and

WHEREAS, on December 6, 2016, Commissioner Amaral sent an e-mail to General Manager McIntyre stating in relevant part, "Unfortunately, I need to resign my position on the Moss Landing Harbor Commission" and indicating that he had notified Board President Russ Jeffries of his pending resignation; and

WHEREAS, Commissioner Amaral did not attend the Board's regular rescheduled meeting of December 7, 2016, and did not seek an excused absence for the meeting from President Jeffries; and

WHEREAS, subsequent attempts on the part of General Manager McIntyre and President Jeffries to contact Commissioner Amaral by electronic mail and telephone to confirm an effective date for his tendered resignation have proven to be unavailing; and

WHEREAS, General Manager McIntyre notified Commissioner Amaral in writing of the Board's intent to accept his resignation and declare his seat as being vacant at its meeting of January 25, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF HARBOR COMMISSIONERS AS FOLLOWS:

1. All of the recitals set forth above are true and correct to the best of the Board of Commissioners' knowledge, and by this reference are incorporated herein.
2. The Board accepts Andrew Amaral's written resignation from the Board of Harbor Commissioners, assigning an effective resignation date corresponding to the date of approval of this resolution, or January 25, 2017.

3. The Board hereby finds and declares that as a result of the aforesaid resignation, a vacancy now exists on Board of Harbor Commissioners of the Moss Landing Harbor District, and declares its intent to fill the vacancy by appointment within the time period established by relevant statute.
4. The Board wishes to thank Andrew Amaral for his years of service and wishes him well in all future endeavors.

CERTIFICATION

Resolution 17-03 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on January 25, 2017, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Russ Jeffries, President
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners